

Assessment Committee
Meeting Minutes: May 13, 2021 – 2:00 PM, via Zoom

In attendance: Chris Penick, , Morgan Bridge, Denita Weeks, Suzie Garner, Olga Grisak, Rhema Zlaten, Jill Van Brussel, Eliot Jennings, Gannon White, Richard Scott, Greg Baker, Christi Sanders

Not present: Lisa Friel-Redifer, Graham Anduri, Ana Berrizbeitia

I. Call to order

Denita Weeks opened the meeting at 2:00p.

II. Approval of Assessment Committee Meeting Minutes from April 1, 2021

(Grisak/Baker) motion carried.

III. New Business Agenda and Summary

1. Plan for Fall 2021

- a. Dr. Bridge shared Test Pilot Ethical Reasoning & Informational Literacy tentative assessments for (MUSA 101, 240, 326, 327) (on R-drive under Team 2) – sharing first one
 - i. Group read through and discussed to develop findings/feedback:
 1. Good start for first round to establish a benchmark
 2. Good distribution across different levels
 3. Not everybody “got it” – information was delivered, now what are we going to do with it?
 4. What was the goal of the assignment?
 5. Feedback on test pilot by Team 2
- b. Dr. Bridge reminded that the Ethics Initiative Grant is still available for those that need supplies or books and/or stipend to develop ethics assessment activity
- c. ESSL Committee & Working Group(s)
 - i. Assessment Committee will not vote on implementation of ESSL/Working Group suggestions to remove too many committee levels – feedback would be informational to keep Assessment Committee in the loop
 - ii. ESSL Working Group minutes can be reviewed by Assessment Committee and if questions arise, Assessment Committee can review it
 - iii. What is the best way to ask for ESSL artifacts to be submitted? The Assessment Committee will be the point person(s) to ESSL faculty within our programs– remind them of what artifacts are expected and rubrics.
 1. (Bridge) How do we get info from the Assessment Committee to the faculty that are doing things (especially for adjuncts) – good discussion point in general to keep everyone informed. Are all instructors across various sections on the same page?
 - a. (Weeks) Can the “point person” in each department/program get a list of faculty teaching ESSL so they can target them for artifact communications and follow up?
 - b. Dr. Bridge targets her emails to specific departments – but how do we know it gets down to the faculty that teach the ESSLs (especially adjuncts)?
 2. (Baker) Color coded spreadsheet – send to ESSL faculty to see if they have turned in their artifacts – faculty check the list to see if/what they need to submit
 3. (Bridge) Looking for suggestions on how to get ESSL faculty to close the loop on the artifacts and have involvement in the process?
 - a. (Grisak/Sanders-Via) Do other programs (besides Health Sciences and Business) have department sub-assessment committees to address the program semester by semester? Do people have certain roles and who requests the data? Several people “champion” certain SLOs and Program Coordinator would summarize into a report.
 - b. (Sanders-Via) Can we use some application (like Track-That sp??) to be a repository for assessment artifacts and reporting?

2. (Weeks) – Annual 2020-21 Assessment Comm Report to Faculty Senate – Weeks outlined the content and offered to send it out for others to review and see what is being shared (also on R drive)
3. (Bridge) – will continue to populate R drive with incoming assessments/SLOs during the summer for anyone to review (or pick up on in the Fall)

IV. Other Business

None

V. Adjournment

Meeting adjourned at 2:54 PM.

Submitted: September 01, 2021 by Chris Penick (Assessment Committee Vice-Chair).