

**Assessment Committee**  
**Meeting Minutes: May 05, 2022 – 8:00 AM, via Zoom**

**In attendance:** Ana Berrizbeitia, Kristin Santos, Greg Baker, Chris Penick, Morgan Bridge, Christie Sanders, Margaret Riley, Denita Weeks, Lisa Friel-Redifer

**Not present:** Elizabeth Sharp, Jill Van Brussel, Richard Scott, Rhema Zlaten, Adrian Herrera Escobar, Suzie Garner

Call to order: Chris Penick opened the meeting at 8:00 am.

**I. Approval of Assessment Committee Meeting Minutes from April 7, 2022**

(Baker/Friel-Redifer) motion carried.

**II. New Business Agenda and Summary**

**1. Assessment Status:**

- Team 1: Elizabeth and Denita and Rhema – complete
- Team 2: Chris P. and Margaret and Adrian – complete
- Team 3: Christi and Lisa and Kristin
  - Remaining: Practical Nurse Program – an old one initially uploaded, and the new one seems incomplete
- Team 4: Ana and Suzie and Richard
  - Remaining: Need to finish, probably finish May 7<sup>th</sup>/8<sup>th</sup>
- Team 5: Greg and Jill – complete
- Team 6: WCCC and Morgan
  - Remaining: Work with WCCC over the summery to make progress

**2. Sub-committee: Qualtrics and/or D2L**

- Christi developed a Qualtrics form to gather the data
  - Currently no file upload capability in Qualtrics
  - Data entry and copy/paste functions work well (no graphics currently)
  - Reporting is quick, easy to format
  - A different form would be needed for Assessment Committee feedback (work in progress)
  - Might be able to pull data forward year-over-year and only update as needed
- Use of a D2L course shell has not been evaluated yet
- Will this make Dr. Bridge's job easier/better or add more trouble at her level? Easier reporting? Easier checking?
- Bridge – should we start in the fall looking at commercially available assessment packages

**3. Changing the story on Assessment**

- Video is ready and awaiting music

**4. In-person meet-up**

- Push to Fall
- Look to making at least one in-person meeting
- Maybe keep Zoom option for those that absolutely need it and be able to record
- First meeting in Fall 2022 to be via Zoom

**5. Spotlight on Assessment:** <https://www.coloradomesa.edu/assessment/index.html>

- Greg – spotlight History – Greg continues to develop a History summary for use as a Spotlight on Assessment

**III. Other Business**

- Bridge: Getting the feedback of ESSL assessment data back to the faculty (especially adjuncts) – the point isn't to collect and have the data to send to assessment, but to use it to make improvements (think about over the summer)
- Bridge: Department heads to have a Closing the Loop document together by end of term to share in the Fall (two *best* examples each of closing the loop)
- Focus for 2022/2023 Academic Year: Quantitative Literacy (how to use quant in lives and jobs) – how to get that information out to the campus

**IV. Adjournment**

Meeting adjourned at 9:00 am.

Submitted: September 01, 2022, by Chris Penick (Assessment Committee Chair).