

**Assessment Committee**  
**Meeting Minutes: April 7, 2022 – 8:00 AM, via Zoom**

**In attendance:** Richard Scott, Greg Baker, Chris Penick, Morgan Bridge, Rhema Zlaten, Christie Sanders, Margaret Riley, Adrian Herrera Escobar, Denita Weeks, Lisa Friel-Redifer, Suzie Garner

**Not present:** Ana Berrizbeitia, Elizabeth Sharp, Jill Van Brussel, Kristin Santos

Call to order: Chris Penick opened the meeting at 8:00 am.

**I. Approval of Assessment Committee Meeting Minutes from March 3, 2022**

(Riley/Weeks) motion carried.

**II. New Business Agenda and Summary**

**1. Assessment Status:**

- Team 1: Elizabeth and Denita and Rhema
  - Double complete (picked up 3yr Report)
- Team 2: Chris P. and Margaret and Adrian
  - Remaining: Program Review (Spanish) & SLO (MSN)
- Team 3: Christi and Lisa and Kristin
  - Remaining: 3yr Review (Practical Nurse Program)
- Team 4: Ana and Suzie
  - Remaining: Status?
- Team 5: Greg and Jill
  - Remaining: 3yr Review – HIST (waiting for sub-team review)
- Team 6: WCCC and Morgan
  - Remaining: Making progress (baby-steps)
- Challenge – complete by May meeting
- Reminders and Follow up:
  - When complete, send what you would save to the “Z Committee Feedback” folder to Dr. Bridge to have her save it in the folder.
  - Can elective courses be used to assess SLO? Tabled for a future meeting when Dr. Bridge is available.
    - It is usually not a good idea to use electives if only some of the students will take it. It is not always the case. Two instances discussed where it may be OK: if a program has an instance where a set of elective courses can be used in concert to assess a single SLO. Or an elective that almost all students take it anyways.
    - It is good to note these things when we find them in an assessment.

**2. Sub-committee: Qualtrics and/or D2L**

- Christi has been working on learning Qualtrics – still a good place to gather the data and combine it with a D2L course shell to make it user-friendly.
  - Addresses issue(s) with re-sizing input boxes and formatting for those filling out the assessment data for each department
- Examples, forms, videos can be there for helping new users
- Can produce quick numerical – across the board, how are of our departments meeting their assessments; helpful in the overall CMU assessment.
- Will this make Dr. Bridge’s job easier/better or add more trouble at her level? Easier reporting? Easier checking?
- TrackData – may be a gold standard to look at for features

**3. Changing the story on Assessment**

- All video was edited and just needed an intro slide – will forward to Adrian for soundtrack when it is ready

**4. Spotlight on Assessment:** <https://www.coloradomesa.edu/assessment/index.html>

- Greg – spotlight History – happy to take what History has as executive summary and send to Morgan for posting on the website, no dissenting votes

**III. Other Business**

- Richard Scott to replace Chris McKim on Team 4
- Adrian: Before the end of the semester/summer – do an in-person meet-up to meet everyone that is new to the committee

**IV. Adjournment**

Meeting adjourned at 8:39 am.

Submitted: May 03, 2022, by Chris Penick (Assessment Committee Chair).