

**Assessment Committee**  
**Meeting Minutes: April 1, 2021 – 1:00 PM, via Zoom**

**In attendance:** Chris Penick, Ana Berrizbeitia, Morgan Bridge, Denita Weeks, Suzie Garner, Olga Grisak, Rhema Zlaten, Jill Van Brussel, Eliot Jennings

**Not present:** Christi Sanders, Lisa Friel-Redifer, Graham Anduri, Richard Scott, Greg Baker, Gannon White

**I. Call to order**

Denita Weeks opened the meeting at 1:05p.

**II. Approval of Assessment Committee Meeting Minutes from March 4, 2021**

(Garner/Weeks) motion carried.

**III. New Business Agenda and Summary**

**1. Discuss continuation of Ethical Reasoning and Informational Literacy SLO reviews;**

- a. All teams (except for team 6) have their reviews posted on the shared drive.**

**2. Evaluation of the ESSL artifacts from Fall 2020 (Bridge/Weeks)**

- a. *How do we get best artifacts from faculty?***

- i. Each department has a number of AACU rubric that will be used to assess their assignments. Denita shared the following ESSL Assessment Process matrix for the different departments:**

	<b>Writing</b> Produce effective arguments and summaries in written English.	<b>Critically Examine Arguments</b> Critically examine and evaluate an argument.	<b>Select/Use Information</b> Select and use appropriate information or techniques in an academic project.	<b>Investigative Analytical Thinking</b> Demonstrate investigative and analytical thinking skills to solve problems.	<b>Quantitative Literacy</b> Demonstrate quantitative literacy.	<b>Multi-Discipline</b> Construct an academic project using techniques and methodologies from multiple disciplines.	<b>Speech</b> Present information effectively in spoken English.
<b>SBS</b>	Spring	Spring		Spring			
<b>History</b>	Fall	Fall	Fall	Fall			
<b>Humanities</b>	Spring	Spring					
<b>Fine and Performing Arts</b>	Fall		Fall	Fall			
<b>Natural Sciences</b>			Fall/Spring	Fall/Spring	Fall/Spring		
<b>Math</b>				Fall/Spring	Fall/Spring		
<b>English</b>	Spring	Spring	Spring	Spring			
<b>Maverick Milestone</b>	Fall/Spring	Fall/Spring				Include in syllabi/Assess in Speech	
<b>Milestone Speech</b>						Fall/Spring	Fall/Spring

- ii. We will ask faculty to create or modify one assignment to fit one or two of the AACU rubrics that are required for their department. We decided this was not an unreasonable request, given that the rubrics were designed and approved by AACU and that assignments should be meeting these criteria anyway.**

- iii. One way to create assignments that meet the rubrics is to tweak current assignments to better fit the rubric, so it would be good for faculty to see the rubrics and think about the assignments early**

before the semester begins. Rhema mentioned that it would be helpful to receive instructions early in the summer so that there is enough time to plan the assignments before the semester starts, and so that the assignments are designed with intention.

- iv. Denita suggested that we contact our colleagues that are teaching essential learning classes and ask/remind them to submit assignments. In other words, have us be point persons for our departments, or in the case where there are multiple programs in a department delegate to program coordinators. This way faculty does not miss the announcements from Morgan.

b. *How do we get assessment information to faculty?*

- i. We can use the point persons to send out individual emails to the faculty to remind them.
- ii. We can bring it up during department meetings – though a lot of adjuncts don't attend these meetings or read administrative emails so following up with individualized contact would be helpful.

**IV. Other Business**

None

**V. Adjournment**

Meeting adjourned at 1:56 PM.

Submitted: April 30, 2021 by Ana Berrizbeitia (Assessment Committee Secretary).