

Assessment Committee
Meeting Minutes: October 1, 2021 – 2:00 PM, via Zoom

In attendance: Richard Scott, Greg Baker, Gannon White, Graham Anduri, Chris Penick, Ana Berrizbeitia, Lisa Friel-Redifer, Morgan Bridge, Suzie Garner, Olga Grisak, Rhema Zlaten, Jill Van Brussel, Christie Sanders, Kristin Santos, Margaret Riley, Adrian Herrera Escovar

Not present: Denita Weeks, Elizabeth Sharp, Christopher McKim

I. Call to order

Chris Penick opened the meeting at 2:00p.

II. Approval of Assessment Committee Meeting Minutes from September 3, 2021

(Margaret/Jill) motion carried.

III. New Business Agenda and Summary

1. Review of team assignments, verification of R-drive access, and documents:

- Team 1: Elizabeth and Denita
- Team 2: Christi and Rhema
- Team 3: Chris P. and Margaret
- Team 4: Lisa and Kristin
- Team 5: Ana, Chris M, and Susie
- Team 6: Greg and Jill
- Team 7: WCCC and Morgan

We verified everyone had access to the R-drive and that people were assigned to a specific team. Chris showed an example from the past to explain what we are expected to do. Teams will be assigned programs as they come in.

2. Continue planning for Fall 2021 (Bridge/Penick)

- Training without training – PolySci Program Review – Saved for next meeting. We will go over the PolySci Program Review together so that we can train the new people.
- Ethical Reasoning & Information Literacy SLOs: We went through each person in the committee and discussed what specifically we were doing in each department to address the Ethical Reasoning SLOs.
 - i. Economics has a class on ethics and they assess the SLO on a final exam.
 - ii. Math has Stats questions that examine bias.
 - iii. Geology has a Senior Seminar capstone class where they address ethics in terms of research and citations.
 - iv. Theatre has a Career Prep class that deals with ethics in business, and they're looking for a lower division class to implement it in.
 - v. Mass Communication has ethics in almost every class.
 - vi. Teacher Education also has ethics embedded in almost everything they do, but they assess it through the final evaluation of the teachers out in the field helping students make ethical decisions.
 - vii. Art Department focuses on the ethics of appropriating images that aren't their own.
 - viii. Nursing has a paper where they discuss social and personal responsibility.
 - ix. Social Behavioral Sciences is big and diverse, and some of the programs have specific ethics courses. Research classes can incorporate both information literacy and ethics. Criminal Justice has ethics embedded in every aspect of the program.

3. ESSL Assessment:

- How to communicate with our department, and in particular with adjuncts and instructors, regarding the Essential Learning Classes and closing the loop. We discussed having a point person to forward the emails from Morgan and follow up with the faculty that is teaching ESSL classes.

- We talked about having a training or coaching workshop with all ESSL faculty, but Dr. Zlaten proposed making a short video that is general enough so that we can reuse it in the future. We decided that this was a great idea and she will be leading the task force.
4. Changing the story on Assessment to improve its popularity:
- How to make assessment less scary and more approachable so that we can close the loop more effectively. Some ideas shared were to have a video and talk more in the department meetings to normalize the topic. We are also going to have a committee to perhaps put together a Professional Development info session for the Spring.

IV. Other Business

1. Ethics Initiative Grant available. Take advantage of this grant! Shared on the R-Drive.
2. Chris nominated this meeting as the most fun assessment committee meeting of all time.

V. Adjournment

Meeting adjourned at 3:00 PM.

Submitted: November 5, 2021 by Ana Berrizbeitia (Assessment Committee Secretary).