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ART AND DESIGN RESUME 1



Marlo Maverick

(970) 123-4567

marlomaverickart@email.com

Grand Junction, Colorado 81503

Art Portfolio: www.marlomaverickart.com

Education

Colorado Mesa University, Grand Junction, Colorado

Bachelor of Fine Arts – Studio Art

Professional Experience

Freelance Artist, Self-Employed, Grand Junction, Colorado

October 2018 – Present

- Design and develop paintings for clients according to specifications, including personal portraits, marketing images, and stylized paintings for offices
- Coordinate with two art galleries to provide a variety of charcoal drawings and watercolor paintings for major exhibitions
- Create custom artwork for client marketing materials, including brochures, brand images, and logos

Painting Instructor, Painting With a Twist, Denver, Colorado

June 2018 – March 2022

- Led art classes with 15-20 adult students, provided feedback on style and technique, and created an inclusive, non-judgmental classroom atmosphere
- Executed high-quality acrylic and oil paintings in various painting styles and mediums to demonstrate art techniques

Exhibitions

- Solo Acrylic Painting Exhibition: Bold and Defiant, Grand Valley Museum of Art, Grand Junction, Colorado, 2021
- Solo Watercolor Painting Exhibition: Girl in Field, Aspen Center for the Arts, Aspen, Colorado, 2020
- Two-Person Photo Exhibition: Floral Jubilance, Paonia Art Gallery, Paonia, Colorado, 2020

Key Skills

- Watercolor, Oils, Acrylics, Gouache
- Personal Portraits
- Art Education
- Charcoal Drawings
- Scenic Art Creation

ART AND DESIGN RESUME 2



Mauve Maverick

GRAPHIC DESIGN SPECIALIST

(970)123-4567

mauvm@email.com

Grand Junction, Colorado 81501

Linkedin.com/in/mauvm

EDUCATION

B.A. FINE ARTS / GRAPHIC DESIGN Colorado Mesa University,
Grand Junction, Colorado

WEB DEVELOPMENT CERTIFICATE Colorado Institute of Technology,
Denver, Colorado
2014

PORTFOLIO

www.mauvemaverick.com

INFOGRAPHIC DESIGN

Created a series of 12 infographics for LegalTemplates.net illustrating the different forms of lease agreements.

WEB DESIGN

Led a redesign of Wicket Software's homepage, utilizing Material Design principles.

DOCUMENT DESIGN

Created a series of Microsoft Word document templates for Golf Weekly using InDesign.

PROFESSIONAL PROFILE

Senior Graphic Design Specialist with 6+ years of experience in the management of the complete design process, from conceptualization to delivery. Expert at interdepartmental coordination and communication. Skilled with Adobe Creative Suite (Illustrator, Photoshop, InDesign), Microsoft Office Suite, and web design applications (Dreamweaver, HTML). Able to stretch the boundaries of web design and digital storytelling to help my client's brands stand out.

PROFESSIONAL EXPERIENCE

SENIOR GRAPHIC DESIGN SPECIALIST

Creative Life, Grand Junction, Colorado / 2020 – Present

- Lead in the design, development, and implementation of the graphic, layout, and production communication materials while helping clients cut their costs by an average of 12%
- Delegate tasks to the 7 members of the design team and provide counsel on all aspects of the project
- Supervise the assessment of all graphic materials in order to ensure quality and accuracy of the design
- Oversee the efficient use of production project budgets ranging from \$2,000 - \$25,000

GRAPHIC DESIGN SPECIALIST

Stepping-Stone Marketing, Denver, Colorado / 2016 – 2020

- Developed numerous marketing programs (logos, brochures, newsletters, infographics, presentations, and advertisements) and guaranteed that they exceeded the expectations of our clients
- Managed up to 5 projects or tasks at a given time while under pressure to meet weekly deadlines
- Recommended and consulted with clients on the most appropriate graphic design options based on their overall marketing goals

ART AND DESIGN RESUME 3



Monique Maverick

monique.maverick@email.com

(970) 555-1234

linkedin.com/in/moniquemaverick

EDUCATION

Master of Arts in Art, Education, and Community Practice

NYU Steinhardt, New York City, New York

Bachelor of Arts in Elementary Education

Colorado Mesa University, Grand Junction, Colorado

WORK EXPERIENCE

Elementary Art Teacher

January 2016–March 2019

P.S. 122 Mamie Fay, Astoria, New York

Key Qualifications & Responsibilities

- Engaged students in the creative process, cultivating their talents while deepening their knowledge and understanding of art, design, and art history
- Designed school and community art installations that promoted creative collaboration and made school environment more personalized
- Managed student behavior and classroom routines to maximize learning time and create a positive classroom environment
- Built a world-class art program while cultivating school environment which prioritizes aesthetics

Key Achievements

- Given the 2018 "Teacher of the Year" award.

Art History Tutor

January 2015–May 2016

Borough-Wide, Queens, New York

Key Qualifications & Responsibilities

- Planned, organized, and implemented appropriate programs and lesson plans to enhance skill development and art history knowledge of teenage and preteen clients
- Wrote, implemented and adapted curriculum and training methods which met students' interests
- Specialized in all areas of art history, from ancient art through to contemporary art, with a focus on realism, monumental sculpture, and Renaissance art

CERTIFICATIONS, AWARDS, AND MEMBERSHIPS

- Teaching Art - Professional Certification, NYU Steinhardt
- 2018 Teacher of the Year, PS 122, New York City
- The National Art Education Association (NAEA)

BIOLOGICAL SCIENCE RESUME 1



Mark Maverick

Mark.maverick@email.com

970-555-1234

Objective

Dedicated biological researcher with more than 4 years of experience using molecular biology techniques including sample preparation and sequencing. Looking to leverage mastery of biolyzers and electron microscopes in biological research.

Education

Bachelor of Science, Cellular, Molecular, and Developmental Biology

Colorado Mesa University, Grand Junction, Colorado

Work Experience

Molecular Biologist

DNA/RNA Inc., Grand Junction, Colorado

Oct 2019-Feb 2023

- Performed DNA/RNA detection using full automated systems
- Supported test method validation from internal and external labs
- Performed DNA cloning tests with team of 3 research interns
- Training biology research interns

Lab Technician

Colorado Chemicals, Grand Junction, Colorado

Aug 2017-Oct 2019

- Synthesized organic compounds on both small and large scales
- Created encrypted database for compiling lab results of plant dissections and distillation
- Collaborated with state authorities to control disease outbreaks in farm crops

Skills

- Analytical thinking
- Mutagenesis
- Data entry
- DNA and RNA analysis
- Attention to detail
- Grant and proposal writing

BIOLOGICAL SCIENCE RESUME 2



Marianna Maverick

Mesa, Colorado 80000
970-879-3161 | mariannam@email.com

EDUCATION

Bachelor of Science in Biology, Minor in Chemistry

Colorado Mesa University, Grand Junction, Colorado
Cumulative GPA: 3.4 Major GPA: 3.7

RELATED EXPERIENCE

Colorado National Monument, Grand Junction, Colorado *Park Interpreter*, August 2021-Present

- Coordinate guided nature walks and interpretive programs for park visitors in order to educate and inform visitors of natural history of park resources and on-going protection of park lands
- Create and coordinate Children's Environmental Education Program and Junior Ranger Program
- Assist park visitors with park information, visitor-related issues and emergencies, and reserving and purchasing campsites
- Assist graduate students in conducting corvid species surveys that include tagging, banding, and measuring individuals

Fish and Wildlife Club, Colorado Mesa University, Grand Junction, Colorado *Treasurer*, August 2021-May 2023

- Managed a \$15,000 annual budget
- Organized fundraisers and promoted positive donor relationships
- Authorized purchases and secured payments to outside vendors
- Chaired fund-review committee, which authorizes and distributes funds internally
- Served as liaison to the Student Life Department

CM&U Landscaping, Grand Junction, Colorado *Co-Owner*, August 2019-August 2021

- Recruited, hired, and supervised a staff of 3 employees
- Collected, deposited, and recorded accounts receivable and payable
- Coordinated advertising and customer service
- Communicated with customers to provide bids on services

ADDITIONAL EXPERIENCE

Office of the Registrar, Colorado Mesa University, Grand Junction, Colorado *Records Coordinator's Assistant*, May-August 2020

ACTIVITIES

Social chair on the executive staff of Phi Delta Theta Fraternity
Vice President of Future Biologists of America

BIOLOGICAL SCIENCE RESUME 3



Marty Maverick

Grand Junction, Colorado 81501

(970)-555-1234 | martymaverick@email.com

EDUCATION

Colorado Mesa University, Grand Junction, Colorado

Bachelor of Science in Biology

Expected Graduation, May 2024

WORK EXPERIENCE

Fisheries Technician April 2022-Present

Colorado Parks and Wildlife, Palisade, Colorado

- Serve as crew leader of three-person crew conducting fisheries surveys throughout the Colorado River Region
- Responsible for training field crew on proper protocols and sampling techniques
- Responsible for planning and execution of all fieldwork activities, data collection, and data entry
- Successfully manage multiple projects, including prioritization of projects and field work when scheduling conflicts occur
- Routinely work unsupervised, and am responsible for making independent decisions in the field to ensure the projects are completed while maintaining crew safety
- Responsible for collecting data on a variety of resident and anadromous fisheries projects in reservoirs, rivers, streams, and alpine lakes

Scientific Aid October 2020 – April 2022

Colorado Parks and Wildlife, Denver, Colorado

- Conducted spawning adult salmonid surveys, watershed habitat inventory surveys, large wood recruitment surveys, stream grade, fish passage, and barrier surveys, and other watershed and salmonid field surveys
- Assisted state and federal fisheries biologists in handling, sorting, and spawning native Coho, Chinook, and steelhead
- Participated in biological inventory surveys while employing the use of electrofishing equipment and seine nets (in accordance with Watershed Habitat Inventory surveys), and successful fish relocations prior to restoration project implementation

VOLUNTEER EXPERIENCE

Student Research Assistant August 2022 – May 2023

Intern for Graduate Student at Colorado Mesa University, Grand Junction, Colorado

CERTIFICATIONS/TRAINING

First Aid/CPR Certified (Current)

ATV Safe Rider Course Training (May 2021)

Aquatic Invasive Species Training (November 2020)

BUSINESS RESUME 1



MATTEO MAVERICK

Fruita, Colorado 81520
970-879-3161,
matteom@email.com

OBJECTIVE	To obtain a position as a Financial Analyst
EDUCATION	Bachelor of Business Administration in Finance Colorado Mesa University, Grand Junction, Colorado Expected Graduation, May 2024
RELATED EXPERIENCE	<p>Phi Delta Theta Fraternity, Colorado Mesa University, Grand Junction, Colorado <i>Treasurer</i>, August 2022-Present</p> <ul style="list-style-type: none"> • Manage a \$25,000 annual budget • Collect and deposit dues and record monthly membership dues in Excel • Authorize purchases and secure payments to outside vendors • Chair fund-review committee, which authorizes and distributes funds internally • Serve as liaison to Inter-Fraternity Council and Student Life's Student Finance Committee <p>M&M Landscaping, Denver, Colorado <i>Co-Owner</i>, August 2019-August 2020</p> <ul style="list-style-type: none"> • Recruited, hired and supervised a staff of 4 employees • Collected, deposited and recorded accounts receivable and payable • Coordinated advertising and customer service • Communicated with customers to provide bids on services <p>Maverick Brokers, Denver, Colorado <i>Summer Intern</i>, May-August 2019</p> <ul style="list-style-type: none"> • Worked as part of a team to create a system that efficiently calculated and organized cost basis information • Provided assistance to brokers and operations by performing tasks such as editing a trust establishment, answering client inquiries and establishing new accounts • Gained a thorough understanding of the essential functions within a securities and commodities firm
ADDITIONAL EXPERIENCE	Office of the Registrar , Colorado Mesa University, Grand Junction, Colorado <i>Records Coordinator's Assistant</i> , May-August 2007
ACTIVITIES	Social chair on the executive staff of Phi Delta Theta Fraternity Colorado Mesa University varsity football team Vice President of Future Business Leaders of America
SKILLS	Proficient in Microsoft Access, Excel, Word, and PowerPoint

BUSINESS RESUME 2



Maximilian Maverick Server

Grand Junction, Colorado 81503 | 970-123-4567 | Mlm2@email.com | linkedin.com/in/mlmaverick

EDUCATION

Colorado Mesa University, Grand Junction, Colorado
Bachelor of Business Administration in Hospitality Management
 Expected Graduation, December 2024

EXPERIENCE

Fine Dining Server September 2019–Present

The Vineyard, Palisade, Colorado

- Provide full tableside service in a busy, upscale restaurant, maintaining a 98% customer satisfaction rate
- Serve up to 100 guests per shift in a 10-table section of the restaurant
- Memorize an average of 6 specials every shift, including allergen information
- Process 300+ orders per shift with a 99.8% accuracy rate
- Adopt a personalized approach, interacting with regular customers and memorizing their usual orders
- Ensure that customers receive respectful and professional treatment at all times
- Suggested improvements to the table setting process, which resulted in cutting clear and reset time by 50%

Server June 2016–September 2019

Fine Food & Wine, Grand Junction, Colorado

- Greeted, seated, and served customers in a 5-table section
- Provided professional, efficient service to over 100 customers per shift on average
- Suggested specials and upsold drinks and desserts
- Named employee of the month 6 times

SKILLS AND LANGUAGES

- Customer service
- Memorizing orders
- Multitasking / Time management
- Detail-oriented
- Communication
- Spanish: Intermediate
- Problem-solving
- Critical and creative thinking
- Teamwork
- Active listening
- French: Fluent

BUSINESS RESUME 3



Makenzie Maverick

Denver, Colorado 80000 | (303) 555-5555 | makenziemav@email.com | linkedin/in/makenziem

EDUCATION

Bachelor of Business Administration, International Business

Colorado Mesa University (CMU), Grand Junction, Colorado
Relevant Coursework: International Marketing, Global Dimensions of Business, International Business Strategy, Negotiating Globally

Study Abroad, Vienna University of Economics and Business, Vienna, Austria
January 2021 – May 2021

- Completed coursework in European Economics and Marketing
- Gained fluency in German and conducted informational interviews with 5 local business leaders

PROJECT EXPERIENCE

Business Review Project, Colorado Mesa University, Grand Junction, Colorado
January 2022 - May 2022

- Created detailed analysis of an international online tutoring startup's marketing strategy in order to make strategic recommendations for improved customer interaction
- Conducted interviews with leadership, completed benchmarks, and successfully assessed market positioning
- Reported and presented results virtually via Zoom and PowerPoint, which resulted in an A grade

EXPERIENCE

Administrative Assistant, Business Tax Professionals Denver, Colorado
November 2022 - Present

- Provide virtual administrative and customer support for a tax preparation service with over 1,500 clients
- Aid clients in understanding and completing complicated tax forms
- Maintain accuracy and security of database with confidential tax information
- File final tax documents with the county clerk's office through electronic delivery methods

Receptionist, Alliance Insurance, Santa Clara, CA
May 2022 - October 2022

- Provided administrative and customer support for an insurance broker with over 750 clients
- Facilitated resolution of customer issues in claims submission and resolution
- Decreased office expenses by 15% with the implementation of purchasing procedures and controls

SKILLS

Technical: Microsoft Word, Excel, and PowerPoint, QuickBooks, Google Suite

ACTIVITIES

Participant, Global Leadership Passport Program, CMU
September 2021 - May 2022

- Multi-year leadership-development program to prepare global business leaders

COMPUTER SCIENCE AND ENGINEERING RESUME 1



Mila Maverick

Los Alamos, New Mexico
555-543-2109
milamaverick@email.com

EDUCATION AND CERTIFICATION

Bachelor of Science, Civil Engineering, Cum Laude

University of Colorado, Boulder/Colorado Mesa University Partnership Degree Program, Grand Junction, Colorado
Relevant Courses: Fundamentals of Hydrologic Engineering, Water Quality, Hydrologic Measurement Techniques

Engineer-in-Training Certificate, Issued in Colorado, June 2016

RELATED PROFESSIONAL HIGHLIGHTS

PROJECT ENGINEER July 2019 – June 2023

Cross Consultants, Los Alamos, New Mexico

- Wrote reports and participated in fieldwork to meet state and federal regulations for coal mine permitting
- Evaluated and summarized water quality from downloaded data
- Assisted with Jurisdictional Determination reports, NPDES and joint permit applications, aquatic and water quality monitoring reports, Stormwater Pollution Prevention Plans (SWPPP), and independent technical reports
- Assisted with stream surveys, pond inspections, and quarterly coal mine ditch certifications in the Rocky Mountains
- Utilized AutoCAD to read and edit maps, and independently learned HEC-RAS to model flood flow for a stream relocation project

FIELD TECHNICIAN January – July 2019

Idaho Water Resources Research Institute, Idaho Falls, Idaho

- Managed, scheduled, and conducted the field work to sample 50 domestic water wells to evaluate a nitrate threat to groundwater from new septic systems near Driggs, ID undergoing rapid development
- Collected and prepared water samples with quality control methods for nutrient analysis, and measured water chemistry with a Hydro lab unit including temperature, conductivity, and pH

RESEARCH AND LABORATORY ASSISTANT September 2015 – May 2016

Colorado Mesa University, Grand Junction, Colorado

- Measured stream water velocity, pH, turbidity, and conductivity, and collected water samples for analysis as part of a field team for a local watershed monitoring and research program
- Analyzed in-stream total suspended solids (TSS) and conducted quality assurance protocols

NSF RESEARCH EXPERIENCE FOR UNDERGRADUATES PARTICIPANT May – August 2015

Colorado Mesa University, Grand Junction, Colorado

- Assisted on a research project to use Large-scale Particle Image Velocimetry to measure velocity and discharge in a flume and in streams as a possible remote alternative for stream flow monitoring by using a camera to take images of a stream seeded with particles on the water surface
- Conducted a literature search, collected data in a laboratory flume and in-stream, and summarized results

OTHER PROFESSIONAL HIGHLIGHTS

INDEPENDENT CONSULTANT FOR USBORNE BOOKS & MORE January 2023 – Present

Self-employed, Los Alamos, NM

- Small business owner and literacy advocate marketing and selling books through parties, fundraisers, and booths

SCIENTIFIC FIELD TECHNICIAN May – August 2019

S.M. Stoller Corporation, Idaho Falls, ID

- Conducted wildlife and vegetation surveys and rangeland utilization measurements in a desert environment while observing site access and security requirements, as part of the Idaho National Laboratory Environmental Surveillance, Education and Research Program.

AWARDS AND HONORS

- New Mexico Tech Graduate Commencement Student Speaker, December 2022
- National Science Foundation Graduate Research Fellowship, 2014-2016
- John Lee Pratt Research Fellowship, 2015
- University of Colorado, Boulder Alumni Award for Excellence, 2020
- National Society of Women Engineers Scholarships, 2012-2016

LEADERSHIP

- Girl Scout Troop Co-Assistant Leader and Girl Scout Troop Cookie Chair, 2021
- Southwest Social Dance Society, Inc. – Secretary, 2019-2020
- New Mexico Tech Chapter of Soil and Water Conservation Society – Secretary, 2019-2020
- Project Manager for Senior Capstone Project, Biofilter for East Africa, 2015-2016
- University of Colorado, Boulder Society of Women Engineers – President, 2015-2016

COMPUTER SCIENCE AND ENGINEERING RESUME 2



Mitchell Maverick

Los Alamos, New Mexico
505-555-1234
mitchmaverick@email.com

EDUCATION

Colorado Mesa University, Grand Junction, Colorado
Bachelor of Science in Mechanical Engineering

PROFESSIONAL EXPERIENCE

SUPERVISOR

May 2022 to Present

Department of Energy - Los Alamos, New Mexico

- Manages the Landlord and Stewardship Program - Infrastructure Team comprising of five subject matter experts with disciplines ranging from cultural resources management to property and project management
- Motivates team to quantify, prioritize, and execute expansive scope and utilizes performance data to communicate resource needs to management
- Coordinates review and approval of operational control area requests and facilitates subject matter expert questions and comments through interface offices

FEDERAL PROJECT MANAGER

August 2017 to May 2022

Department of Energy - Los Alamos, New Mexico

- Managed five Supplemental Environmental Projects (SEPs) which required intergovernmental collaboration between federal agencies, state agencies, county governments, and Pueblos
- Coordinated and briefed regulators on project statuses, facilitated extension requests, and acquired project certificates of completion for the Stormwater Engineered Structures SEP and the Sampling and Monitoring SEP
- Provided project management expertise and oversight to contractors in-the-field
- Developed regulatory strategies through coordination with Triad environmental compliance professionals (biological resources, cultural resources, PRSs/SWMUs)
- Obtained \$3.9M in additional funding needed for Intersection SEP (NM 4 & East Jemez Road) and procured grant agreement with New Mexico Department of Transportation to implement the project
- Performed risk-based oversight of a construction project portfolio of \$250M and wrote contract performance input on a trimester basis. Also monitored the cost, scope, and schedule of the preliminary baselines

PNNL FELLOW

June 2016 to July 2017

Pacific Northwest National Laboratory - Los Alamos, New Mexico

- Led interagency efforts to provide four Accord Pueblos in Northern New Mexico with training and equipment to increase their storm water monitoring capabilities
- Supported the U.S. Mission Office in Vienna, Austria before and during the Ministerial Segment of a nuclear security conference at the International Atomic Energy Agency
- Filled knowledge gaps by developing an educational Brown Bag series to help new employees become acquainted with the diverse work within the office and LANL

TRAININGS AND CERTIFICATIONS

- Pursuing Department of Energy's Federal Project Director Level 1 certification
- Selected Trainings: Earned Value Management System, Risk-Based Management, Rad Worker II, Project Management Essentials, Performance-Based Contracting, Managing Contract Changes
- Federal Project Directors Project Management Conference (Albuquerque, 2019)

RELATED DESIGN PROJECT

WETLAND STORM WATER RETENTION STRUCTURE

August 2015 to May 2016

- Worked in a group of five engineering undergraduates to design a storm water retention structure for a public park in Grand Junction, Colorado. The proposed design of a pond-wetland structure fit with the client's desire to educate the public about wetlands while also having a system that was able to effectively contain and treat storm water. The program Hydro CAD was used to determine the size of the pond- wetland system.

RELEVANT COURSEWORK

-
- Undergraduate: Soil and Water Management, River Restoration, Model and Design of Biological Systems, Strength of Materials, Calculus, Physics, Statistics, Research Methods

COMPUTER SKILLS

Microsoft Office Suite, MATLAB, R Statistical Computing, Adobe Photoshop, and SolidWorks

COMPUTER SCIENCE AND ENGINEERING RESUME 3



Mack Maverick

Entry-Level Software Developer
mack.maverick@email.com
970-123-4567
Fruita, Colorado 81520

Education

Bachelor of Science in Computer Science
Colorado Mesa University, Grand Junction, Colorado

Work Experience

Entry-Level Software Developer
Fruitian Inc.
March 2020-Oct 2022

- Assisted in maintenance of software for engineering applications
- Analyzed user needs and proposed design software solutions to meet them
- Supporting testing operating systems-level software and filed 150+ upgrade and bug fix reports
- Committed code to GIT/SVN and created 75+ code reviews

Computer Technical Support Intern
Tech Retailers, Grand Junction, Colorado
May 2019-August 2019

- Answered technical support call line and assisted callers to troubleshoot their computer and device problems
- Consistently used good customer service techniques to help deescalate stressful situations and unhappy customers
- Recorded my customer interactions for training purposes and proper warrantee processing

Additional Skills

- Java
- Python
- Web programming
- Operating systems software
- Excellent interpersonal skills
- Language: French (Advanced, C2)
German (Basic, A2)

Activities

- Pursued my passion for software structures through six advanced electives in software systems, architecture, and modeling
- Weekend computer class volunteer at local YMCA
- Member of the RIT Women in Computing and Society of Software Engineers student organization

HEALTH SCIENCES RESUME 1



Mike Maverick

970-555-5555

mikem2@email.com

Grand Junction, Colorado 81501

Education

Associate of Applied Science - Medical Laboratory Technician

Colorado Mesa University, Grand Junction, Colorado

- AMT Certified Medical Technician
- Excelled in medical coursework, maintaining a 3.9 GPA

Experience

Medical Technician

Community Clinic

February 2022–Present

- Perform complex and basic patient testing in urinalysis, hematology, chemistry, microbiology, blood bank and respirator testing
- Perform and analyze 80+ medical tests per week in serology, hematology, bacteriology, and urinalysis
- Supervise a 5 person chemical sampling team with 96% performance to KPIs
- Maintain 99.9% rate of test result validity as verified in independent QC tests

Medical Technician

Curecanti Health Specialists

June 2020–February 2022

- Performed full range of lab tests, procedures and analysis for diagnosis, treatment and prevention of diseases
- Authored standard operating procedures and performed equipment calibration to ensure 100% accuracy of labs and testing results
- Trained 4 new technologists and assessed team member performance
- Performed 300+ CAP tests in hematology, urinalysis and serology

Student Volunteer

Sunrise Community Organization, Grand Junction, Colorado

May 2019-August 2020

- Assisted in more than 100 minor medical check-ups at nursing home
- Volunteered to maintain and clean medical equipment at local blood bank

Skills

- Urinalysis
- Serology
- Chemistry Labs
- Microbiology
- Specimen Handling
- Cardiopulmonary Resuscitation (CPR) and First Aide
- Data Analysis
- Customer Service
- Microsoft Office Suite

HEALTH SCIENCES RESUME 2



Micah Maverick

Honolulu, Hawaii | (970) 555-9802 | micah.maverick@email.com

Education

Colorado Mesa University, Grand Junction, Colorado

Associate of Applied Science in Surgical Technology

Experience

Veteran's Administration Memorial Hospital, Honolulu, Hawaii

Surgical Technician

April 2020–Current

- Assist Surgeons with operative procedures by communicating effectively to understand and anticipate their needs
- Gather surgical supplies and sterilize equipment thoroughly to maintain compliance
- Document operative procedures to maintain accurate, timely records
- Transport and clean surgical equipment after procedures according to hospital policy
- Communicate with patients before and after surgeries to provide excellent patient care

Thrive Health Centers, Dallas, Texas

Surgical Technician Intern

May 2019–April 2020

- Provided assistance to three Surgical Technicians to arrange and clean equipment
- Prepared operating rooms for procedures to ensure sterile environment
- Returned supplies, equipment and instruments to proper locations after surgical procedures

Certifications

- CPR, American Red Cross - 2023
- First Aid, American Red Cross - 2023

Skills

- Surgical equipment
- Documentation
- Sterilization techniques
- Patient care
- Communication
- Decision making
- Organization

HEALTH SCIENCES RESUME 3

**McKenna Maverick**

Grand Junction, Colorado | maverickm@email.com | 123.456.7890

EDUCATION:

Colorado Mesa University (CMU)
Bachelor of Science in Biology

Grand Junction, Colorado
Anticipated Graduation: May 2024
GPA: 3.8/4.0

DIRECT PATIENT CARE EXPERIENCE:**Community Hospital***Emergency Room Technician*

Grand Junction, Colorado

August 2022 - Present

- Assist patients with personal needs including use of bed pan/urinal, bed baths, and patient transfer
- Observe patients for unexpected signs/symptoms and report to RN in a timely manner to ensure proper care
- Record patients' vitals, pain scores, intake and output, and weight in their electronic medical record

Community Health Clinic*Front Desk Volunteer*

Grand Junction, Colorado

August 2021 - Present

- Assist administration of clinics by helping set up the clinic site and close at the end of the night
- Cheerfully greet patients as they enter the clinic and help check them in
- Complete applications for patients to receive free medications in order to receive the best possible care

OBSERVATION HOURS:**Ruby Maverick, PA- St. Joseph's Hospital***Emergency Care, (36 hours)*

Grand Junction, Colorado

April 2023

- Observed the daily duties of an Emergency Care Physician Assistant including intake evaluations of patients, treatment plans, and observed a spinal tap

Rose Maverick, PA- Colorado Orthopedic Institute*Orthopedic Surgery, (27 hours)*

Grand Junction, Colorado

February 2023

- Observed the non-surgical daily tasks of an Orthopedic Surgery Physician Assistant including initial evaluations of patients, surgical follow-ups, and wound care

STUDENT INVOLVEMENT:**CMU Pre-PA Association***Member*

Grand Junction, Colorado

August 2022 - Present

- Attend bi-weekly meetings to stay up to date and involved with the organization
- Develop professional communication through mock interviews and networking events
- Participate in various community service projects including Caring for Colorado

LICENCES AND CERTIFICATIONS:**Certified BLS (CPR and AED) Provider****Medical Skills Lab**

Certified Until: June 2025

Completed: December 2022

- Learned how to intubate, suture, perform a lumbar puncture, and IV insertion

KINESIOLOGY RESUME 1



Melissa Maverick

Grand Junction, Colorado | (123) 456-7890 | melissa.maverick@email.com

Profile

Occupational Therapist committed to helping patients regain and develop daily living skills and activities. Recently demonstrated success at a major regional hospital, engaging with diverse patients and collaborating effectively with a team of other OTs and OT assistants.

Education & Certifications

Master of Science (MS) – Occupational Therapy

Colorado Mesa University, Grand Junction, Colorado

Coursework and fieldwork focusing on: Assistive Technology | Client Care Management | Effective Patient & Family Relations | Neuroscience | Patient Consult & Assessment | Treatment Planning

Bachelor of Science (BS) – Psychology

University of Pennsylvania, Philadelphia, PA

Certification and License

- National Board of Certification of Occupational Therapy (NBCOT), 2021
- Occupational Therapy License, Colorado, 2021

Professional Experience

Occupational Therapist

St Mary's Hospital

October 2021 to Present
Grand Junction, Colorado

- Consult with patients to understand their condition, priorities, and ongoing challenges
- Set viable treatment plans and activity goals informed by each person's medical history and current ability levels
- Provide case managers with insight and analysis that supports responsible discharge planning
- Offer ideas and suggestions to make patients' home or work environment safer and more conducive to a healthy lifestyle
- Educate patients on the effective use of wheelchairs, walkers, and other durable medical equipment (DME)
- Actively engage with patients' friends, family members, and employers as needed

Additional Experience

Server

GMS Family Restaurant

May 2017 to August 2019
Philadelphia, PA

- Maintained high service standards engaging with customers of this popular Italian restaurant
- Quickly built knowledge of an extensive menu with numerous lunch, dinner, and wine options
- Demonstrated strong efficiency, teamwork, and commitment to quality in a fast-paced work environment

KINESIOLOGY RESUME 2



MONTY MAVERICK

(970) 765-4321

mmaverick22@email.com

Grand Junction, Colorado 81501

PROFILE

A Certified Personal Trainer with two years of experience providing effective one-on-one and group training programs. Advanced knowledge of weight management strategies and body composition testing. Talent for creating a welcoming and safe training space and planning effectively for individuals with disabilities and sports injuries. Experienced in using HIIT workouts and resistance training to increase metabolism and improve core strength.

EDUCATION

Bachelor of Science in Exercise Science

Colorado Mesa University, Grand Junction, Colorado

CERTIFICATIONS

Personal Trainer Certificate, National Academy of Sports Medicine, 2021

CPR and First Aid Certificates, September 2022

PROFESSIONAL EXPERIENCE

Personal Trainer

Fitness World

January 2019 – Present

Grand Junction, Colorado

- Evaluate new clients and deliver gym orientation sessions, demonstrate correct equipment usage and lifting techniques to approximately 15 clients per day and supervise to ensure safe and effective workouts
- Provide client questionnaires to set goals, develop customized fitness programs, and create nutrition plans to support clients in achieving fitness goals
- Adapt existing frameworks to accommodate mobility limitations and physical disabilities
- Monitor gym environment for safety and maintain a clear and appealing workspace

KEY SKILLS

Metabolic Testing

Client Relations

Fitness Training

Sports Medicine

Nutrition Plans

Time Management

KINESIOLOGY RESUME 3



Monumental Maverick

Grand Junction, Colorado

(970) 555-1862

mmaverick12@email.com

EDUCATION

Bachelor of Science in Exercise Science

Colorado Mesa University

Grand Junction, Colorado

EMPLOYMENT HISTORY

Recreation Specialist

Fruita Parks & Recreation

April 2019 - Present

Fruita, Colorado

- Coordinate recreation programs, fitness programs, and special events within the facility
- Assist City staff with recreation and city wide special events
- Explain principles, techniques, and safety procedures to participants in recreational activities, and demonstrate use of materials and equipment
- Supervise and conduct daily operations of recreational sport facility and implement departmental sports policies and procedures

Recreation Worker

Grand Junction Recreation Center

May 2016 - April 2019

Grand Junction, Colorado

- Supervised and interacted with adolescence relating to daily recreational activities and overnight camping
- Assisted with leading and promoting interest in recreational activities like arts and crafts, sports, board games and weaving
- Provide input on planning and organizing recreational activities
- Conducted recreational activities with groups small and large throughout park

Youth Development Professional

Grace Church

April 2013 - April 2015

Grand Junction, Colorado

- Logged and charted behavior patterns; provided crisis intervention
- Facilitated Domestic Violence Created field test for monitoring the mental health and domestic safety of children in Grand Junction, Colorado
- Care for and watch over children in Foster care assisting them with daily activities and caring for their needs

SKILLS

- GPS and Map Reading
- CPR Certified
- First Aide Certified
- Fire Starting
- Rock Climbing
- Downhill Skiing
- Whitewater Rafting
- Native Plant Expertise
- Hunting
- Shelter Building

LANGUAGES, LITERATURE, AND MASS COMMUNICATIONS RESUME 1



Marie Maverick

Grand Junction, Colorado 81501
(555)-555-5555
marieamaverick@email.com

Job Objective:

Looking for employment as a Spanish Teacher with a firmly established school.

Education:

Bachelor of Arts In Secondary Education, Spanish
Colorado Mesa University, Grand Junction, Colorado

Summary of Qualifications:

- Hands-on experience in working with developing community partnerships
- Outstanding knowledge of current curriculum and instructional practices
- Remarkable ability to work in a polite and friendly manner
- Immense ability to demonstrate problem solving and decision-makings
- Excellent in oral and written communication skills
- Excellent human relations, interpersonal and problem solving skills

Work Experience:

Spanish Teacher, August 2019 – Present

Mesa County Valley School District, Grand Junction, Colorado

- Plan a program of study meeting the individual needs and interests
- Create a classroom environment conducive to learning
- Encourage students to set and maintain matured standards of classroom behavior
- Guide the learning process toward the achievement of curriculum standards
- Maintain accurate, complete, and correct records as required by law
- Ensure to implement the district's mission and philosophy of education

Spanish Teacher, May 2017 – July 2019

St Vrain Valley School District, Longmont, Colorado

- Provided instructional program compatible with the needs and characteristics
- Created a child-centered environment characterized by educational psychology
- Ensured to follow prescribed curriculum, instructional methods and materials
- Maintained up-to-date lesson plans and reported student progress
- Managed to develop a close relationship with each student's parents or guardians
- Performed other duties as may be assigned by the principal

LANGUAGES, LITERATURE, AND MASS COMMUNICATIONS RESUME 2



Marshall Maverick

(123) 456-7890

marshallmaverick@email.com

Grand Junction, Colorado

Profile

A dynamic Writer with entry-level experience specializing in content writing, editing, blogging, journalism, and marketing. A strong background in crafting compelling articles and blog posts to grow audiences and refine brand messaging.

Education

Bachelor of Arts (B.A.) Writing

Colorado Mesa University, Grand Junction, Colorado

- Lead Editor, Colorado Mesa University Newspaper, 2020 – 2021

Professional Experience

Writer, Maverick Freelance Services, Grand Junction, Colorado

May 2021 – Present

- Write and edit blog posts, web copy, and advertisements for clients across a wide variety of industries, including nutrition businesses, legal firms, marketing services, fitness products, and PR businesses
- Collaborate with clients to discuss project specifications, identify tone and brand voice, and create compelling copy that resonates with target audiences
- Improve web traffic by 20% for an online nutrition website featuring recipes and information on vegan diets using Search Engine Optimization (SEO) strategies

Academic Experience

Academic Projects, Colorado Mesa University, Grand Junction, Colorado

September 2017 – May 2021

- Contributed short stories and poetry to the university literary magazine, and achieved a positive critical response
- Wrote and edited articles for the university newspaper, proofread copy from journalism students, and provided constructive feedback

Key Skills

-
- | | |
|----------------------------|--------------------------|
| • Copywriting | • Brand Messaging |
| • Editing and Proofreading | • Microsoft Office Suite |

LANGUAGES, LITERATURE, AND MASS COMMUNICATIONS RESUME 3



Madeline Maverick

Maddie.maverick@email.com | (970) 123-4567 | Grand Junction, Colorado

LICENSURE

Professional Educator License (PEL), expected June 2024
English Language Arts, senior HS—Grade 9 through grade 12
Language Arts, middle school—grade 5 through grade 8

EDUCATION

Colorado Mesa University, Grand Junction, Colorado
Bachelor of Arts, Secondary Education English; G.P.A. 3.3/4.0

TEACHING EXPERIENCE

Substitute Teacher, Mesa County Valley School District 51

Grand Junction, Colorado

August 2022 – May 2023

- Requested as a substitute teacher by numerous teachers in Grace Middle School
- Maintained order in the classroom by efficiently executing lesson plans left by the teacher
- Applied the necessary teaching strategies to use in classrooms with various skill levels

Student Teacher, Grace Middle School, Seventh Grade English

Grand Junction, Colorado

August 2022 – May 2023

- Prepared lessons independently for ten weeks based on the BMS English curriculum
- Collaborated with the seventh grade team by developing various PowerPoint presentations and lessons
- Encouraged knowledge of current events by creating a one-week unit plan based upon the 2008 Presidential Election using cooperative grouping
- Manipulated student cooperative groups according to average scores on the MAPS tests
- Used differentiated instruction and both formative and summative assessments to evaluate student work
- Designed various cross-curriculum warm-up activities to enhance connections between school subjects

TEACHING PREPARATION

- Observed use of Smart Boards in mathematics and English courses
- Participated in Compass Learning training, and guided students to use this resource available
- Collaborated with teachers during a seminar to integrate affective grouping strategies in class

AWARDS & ACTIVITIES

National Society for Collegiate Scholars

2021- Present

Zeta Zeta Sorority Member

2020- Present

Dean's List

2020- Present

Zeta Zeta Executive Board Member

2022-2023

MATHEMATICS AND STATISTICS RESUME 1



Malachi Maverick

Grand Junction, Colorado
970-123-4567
mmaverick@email.com

RESUME SUMMARY

Resourceful Math Teacher with 9+ years of experience in teaching math courses to high school and middle school students. Instrumental in devising effective instructional programs, targeting individual learning gaps to meet the needs of at-risk students, and making learning fun for young learners of all ages.

EDUCATION

Colorado Mesa University, Grand Junction, Colorado

Master of Art in Education in Mathematics

- Honors: *cum laude* (GPA: 3.8/4.0)

Colorado Mesa University, Grand Junction, Colorado

Bachelor of Science in Mathematics

PROFESSIONAL EXPERIENCE

Bookcliffs High School, Palisade, Colorado

Math Teacher, August 2017–Present

- Teach higher level IB Mathematics, Pre-calculus, Algebra I, Algebra II, and Statistics to different class levels while developing effective plans and learning materials
- Created and implemented math lessons to help prepare at-risk students for high-stake testing, improving final test results by 35%
- Deliver wide-ranging lessons using real-life applications for better understanding of students, enhancing EOG math marks by 50% for one of my algebra classes
- Conducted regular pre, formal, and post-assessments, boosting standardized testing pass rates to 95% for juniors, 85% for sophomores, and 80%+ for freshman

Grand Valley Day School, Grand Junction, Colorado

Math Teacher, July 2015–July 2017

- Provided instruction to 150 students in 25-student classrooms and adapted my teaching style to meet best interest them in the subject matter
- Taught and modified various math courses and materials used in grades six through eight to fulfill the requirement and learning needs of students
- Worked together with other Middle School math teachers to develop robust teaching strategies and guidelines to better inspire students
- Devised and implemented data-driven, long-term goals for 150 students to achieve 85% benchmarks in various high school math courses
- Increased pass rate of students on state test results from 15% to 40%

ADDITIONAL SKILLS

- Proficient in MS Office (Word, Excel, and PowerPoint)
- Bilingual, proficient in English and Spanish

MATHEMATICS AND STATISTICS RESUME 2



Mandy Maverick

Grand Junction, Colorado | 970-194-4719 | mmaverick222@email.com

Education

Bachelor of Science in Statistics, Expected Graduation, May 2024

Colorado Mesa University, Grand Junction, Colorado

Experience

City of Grand Junction, Public Works Department, Grand Junction, Colorado

Intern

May 2023–Current

- Process customer payments and refunds
- Enter customer and payment data into city software systems
- Provide excellent customer service to members of the public
- Perform basic statistical models on public data
- Collaborate with staff members to collect and analyze data used for programming purposes

Bierwirth and Associates CPAs, Grand Junction, Colorado

Office Assistant

May 2022–August 2023

- Interacted professionally with customers
- Organized mail and documents received from customers
- Assisted four full-time Certified Public Accountants
- Managed customer billing and paperwork to ensure accuracy

Certifications

- Cardiopulmonary Resuscitation (CPR) and First Aide Certified through May 2025

Skills

- Data Collection
- Statistical Models
- Customer Service
- Bilingual, Spanish and English
- Logical Reasoning

MATHEMATICS AND STATISTICS RESUME 3



Mercedes Maverick

Palisade, Colorado 80000

Email address: mercedesmaverick@email.com

Phone number: 970-555-5555

Objective

Results-oriented and performance-driven Certified Statistical Business Analyst with excellent analytical skills and the crucial ability to operate both independently and in deadline-driven team environments.

Education

Bachelor of Science in Statistics

Colorado Mesa University, Grand Junction, Colorado

GPA: 3.98

Clubs and Societies: Engineering Society, Math Society, Volleyball Club

Work experience

Statistician

July 2017 – May 2023

GAPTOP Corporation, Inc., Denver, Colorado

- Gathered and analyzed data and worked on the development of new statistical models
- Designed and selected samples for company audits and presented results of the assigned projects to supervisors
- Conducted surveys, maintained relevant documents and records, and demonstrated exceptional statistical skills
- Worked on the improvement of existing statistical methods and attended weekly meetings
- Won the Employee of the Month Award twice for constantly executing perfect work

Volunteering

Vice President, Math Club

August 2015 – May 2016

Student Life, Colorado Mesa University, Grand Junction, Colorado

Computer Skills

- MS Office
- RStudio
- SAS/STAT
- OriginPro
- Stata

Certificates

Statistical Business Analyst, SAS, April 2020

MUSIC RESUME 1



970.555.1234



milomaverick@email.com



Grand Junction, Colorado 81501



Milo Maverick

PROFILE

A skilled Guitarist and Writer with seven years of performance experience and more than 100 published music reviews. Winner of the “Best of Grand Junction” award for coverage of the city’s thriving music scene. A strong history of delivering engaging performances in Colorado music venues, including the Roadhouse.

EDUCATION

Bachelor of Music (B.M.) in Music Performance-Instrumental

Colorado Mesa University, Grand Junction, Colorado

PROFESSIONAL EXPERIENCE

Music Reviewer, The Scene, Grand Junction, Colorado

June 2019 – Present

- Write detailed reviews of rock and punk concerts, symphony performances, and Broadway-style musicals for a music magazine with a circulation of 20,000
- Interview musicians and gather interesting details to be used in profiles and concert reviews, and generate coverage for upcoming music events
- Use musical knowledge to promote local events and ensure that Seattle residents of all ages are aware of the variety of music performances available on a weekly basis

Guitarist, Mouse Rat, Grand Junction, Colorado

April 2013 – Present

- Play acoustic and electric guitar for Colorado-based band Mouse Rat and perform at a variety of premiere venues, including The Roadhouse, School of Rock, Flatirons, and Monument Theater
- Composed original music with a blend of punk rock and mathcore elements, released three albums, and achieved a review score of 9.5 in a major online publication

SKILLS

Acoustic Guitar

Electric Guitar

Music Composition and Arranging

Content Writing

Lyricism

MUSIC RESUME 2



Marissa Maverick

Grand Junction, Colorado 81501
970-555-5555
marissamaverick@email.com

RESUME SUMMARY

Passionate musician with 8+ years of experience playing in symphony orchestra and opera as both a substitute and regular player. Accomplished violinist, able to play in both formal and informal settings. Experienced in digital composition and track recording. Recipient of both the American University Concerto Competition & American University Symphony Orchestra awards.

EDUCATION

Colorado Mesa University (CMU), Grand Junction, Colorado
Bachelor of Music in Music Performance

PROFESSIONAL EXPERIENCE

- 2023: Telluride Symphony Orchestra, Telluride, CO (third chair, first violin section)
- 2023: Rifle Falls Symphony Orchestra Rifle, CO (frequent sub)
- 2022: Colorado Springs Symphony Orchestra, Colorado Springs, CO (frequent sub)
- 2022: Denver Symphony Orchestra, Denver, CO (first violin section)
- 2020 - 2021: Celebrated String Quartet, Glenwood Springs, CO (regular)
- 2019: Colorado Chamber Orchestra, Northern Virginia (regular)
- 2018 - 2019: Salt Lake City Symphony Orchestra, Salt Lake City, UT (regular sub)
- 2018: Recording – “Mozart’s Vigil” soundtrack for Sundance Film Festival (Director Rose Maverick)
- 2017 – 2019: Frequent freelance work in:
 - Maverick Hall Opera Theater
 - Palisade Music (recordings)
 - Snowmass Choral Society
 - Peach String Quartet
 - Touch of Woodwinds
 - Area college orchestras (regular per-semester engagement with CMU)

SKILLS

- Track recording & mixing
- Violin
- Opera
- Chamber Orchestra
- Symphony
- Adaptability

AWARDS

- 2022 – Winner, American University Concerto Competition
- 2019 – Concertmaster, American University Symphony Orchestra
- 2018 – Winner, Colorado Federation of Music Clubs: Centennial Music Festival

MUSIC RESUME 3



Melody Maverick

970.757.7355 | mbmaverick@email.com | Denver, Colorado

Professional Summary

Passionate musical director with four years of experience directing and producing operatic performances for a major production company. Three years prior to this, I taught music theory at a respected musical school in Denver, Colorado. I have an expert knowledge of musical theory and direction, and I play the double bass, violin and cello to professional standards.

Education

Bachelor of Music, **Colorado Mesa University**, Grand Junction, Colorado

Experience

Music Director | October 2019–Current

Colorado Opera | Denver, Colorado

- Leading a team of musicians, technicians and music producers to develop an award-winning operatic performance
- Directing regular professional performances of internationally acclaimed operatic works to a live audience
- Overseeing the selection, auditioning and rehearsal of professional musicians and singers for performances
- Liaising with media, undertaking interviews and organizing press features to raise the profile of the performances amongst the public in Denver
- Writing and composing new music, developing new parts, and introducing new instruments to existing operas and performances

Music Theory Teacher | October 2015–October 2020

Music Theory High School | Denver, Colorado

- Developed lesson plans for 16-18-year-olds learning musical theory
- Delivered daily musical theory lessons in group and individual classroom settings
- Created structured musical theory examination techniques and graded students on their music theory ability

Skills

Music theory | Composition | Music direction | Music production | Sound mixing | Violin | Cello | Double bass | Teamwork | Project management | Teaching | Leadership

PHYSICAL & ENVIRONMENTAL SCIENCES RESUME 1



Marley Maverick

Grand Junction, Colorado 81501 | 970-555-6933 | marleym@email.com

Objective

Recent environmental science graduate with experience in water management, field research and sample collection. Uses leadership and analysis skills to develop insightful experiments and generate solutions to environmental issues affecting companies and communities.

Education

Colorado Mesa University, Grand Junction, Colorado

Bachelor of Science in Environmental Science and Technology

Experience

Grand Junction Environmental Institute, Grand Junction, Colorado

Research Assistant

May 2021–August 2023

- Supported a team of 10+ scientists in analyzing, interpreting and reporting data
- Collaborated with team members to design experiments for testing water purification methods
- Trained new research assistants in effective water quality testing methods
- Assisted in the development of water management technology that reduces waste in commercial buildings by 30%
- Ensured the lab's compliance with health and safety regulations

Colorado Sustainability Society, Grand Junction, Colorado

Fundraising Volunteer

February 2020–January 2023

- Partnered with the project team to raise over \$20,000 for sustainability initiatives
- Coordinated budgets for fundraising activities
- Planned fundraising activities by creating schedules, communicating with vendors and coordinating volunteer staff

Certifications

- Associate Environmental Professional, National Registry of Environmental Professionals - Expires 2024

Skills

- Leadership
- Field research and analysis
- Water management
- Sample collection

PHYSICAL & ENVIRONMENTAL SCIENCES RESUME 2



MIRABEL MAVERICK

(970) 555-5555 • Baltimore, Maryland • mirabelm@email.com

Education

Colorado Mesa University, Grand Junction, Colorado
Bachelor of Science in Environmental Science and Technology
 Major GPA: 3.5; Overall GPA: 3.2

Related Experience

Blue Water Baltimore, Baltimore, Maryland
 August 2021- present

Water Quality Monitoring Intern

- Monitor water quality in field operations and manage water quality data
- Contribute to the development of the 2023 Baltimore State of the Harbor Report Card
- Trained to collect water-quality samples for bacteria, nutrients, and chlorophyll lab analyses

Echo Hill Outdoor School, Orton, Maryland
 Summer 2020

Summer Camp Intern

- Assisted the teaching staff with all aspects of the school curriculum including planning, co-teaching, and assessing classes for students' enjoyment and learning
- Collaborated with teachers to create and implement new course ideas, including "Canoe Classroom," which involved taking students out in canoes to learn about the bay
- Completed a research project that detailed past, present, and potential future conservation and water quality efforts for the Chesapeake Bay

Betterton Beach Clean-Up, Betterton, Maryland
 May 2020, 2021, 2022

Volunteer

- Took part in trash removal and general up-keep efforts on Betterton Beach Skills
- Experience in water treatment and water laboratory
- Familiarity with water quality and environmental standards on federal, state, and local levels
- Excellent communication and interpersonal skills
- Computer Skills: Microsoft Office (Word, PowerPoint, Excel)

PHYSICAL & ENVIRONMENTAL SCIENCES RESUME 3



Mai Maverick

Grand Junction, Colorado
 (970)-555-5555
 maimaverick@email.com

Education:

Master of Arts in Education
 Colorado Mesa University, Grand Junction, Colorado

Bachelor of Science in Physics
 Colorado Mesa University, Grand Junction, Colorado

Highlights of Qualifications:

- Exceptional knowledge of content and a continuing interest in allied sciences
- Knowledge of standard concepts, practices, and procedures of science
- Ability to demonstrate problem solving and decision-making skills
- Excellent classroom management and analytical skills

Professional Experience:

Science Teacher, August 2022 – Present

Advanced Math and Science Academy Charter School, Grand Junction, Colorado

- Implement instructional activities to a climate of meaningful learning experiences
- Encourage the students to be actively engaged in the assigned learning process
- Collaborate with all the peers to improvise instructional upbringing
- Establish cooperative working relationships with students, parents, and staff
- Assume responsibility for meeting specific goals and objectives
- Meet professional responsibility through efficient work habits

Science Teacher, May 2018 – July 2022

Mesa County Valley Public Schools, Grand Junction, Colorado

- Planned assigned program of study in Science meeting individual students' needs
- Conducted classroom activities in accordance with the interests and abilities of the students
- Managed to create an environment that is conducive to learning
- Maintained accurate and appropriate standards of classroom behavior
- Established clear objectives for all units, lessons, and projects
- Employed assorted instructional techniques for better learning process

SOCIAL AND BEHAVIORAL SCIENCES RESUME 1



Matalina Maverick, M.A., NCC

Palisade, Colorado 80000 • (123) 456-0000 • matalina.maverick@email.com
<https://www.linkedin.com/in/matalinamaverick>

EDUCATION

**Master of Arts in Counseling,
 Concentration in Community Counseling**
 Northern Arizona University, Flagstaff, Arizona

Bachelor of Arts in Counseling Psychology
 Colorado Mesa University, Grand Junction, Colorado

LICENSURE

National Certified Counselor in Residence (CO) –
 completing supervision hours towards licensure

RELATED EXPERIENCE

Brighter Day Mental Health Center Grand Junction, Colorado
Counseling Intern August 2021 – Present

- Counseling individuals and assisting in skill building for adults with severe and persistent mental illnesses, and those with co-occurring substance abuse/use disorders
- Co-Facilitate Therapy Groups: Symptom Management for Anxiety Disorders, Support Group for Women, and Support Group for Teenaged Parents
- Assist clients with case management issues such as creating treatment plans, finding housing, job placement
- Participate in bi-weekly trainings: Trauma, Bereavement, CBT, and Treating Eating Disorders

Flagstaff Crisis Center Flagstaff, Arizona
Mental Health Technician January 2019 – July 2021

- Provided guidance to runaway youth, parents and their families dealing with issues of running away
- Completed 40 hour crisis-line certification training
- Consulted with supervisors, staff and other counseling interns regarding cases and resources

MEMBERSHIPS

American Counseling Association, American Mental Health Counselors Association, Chi Sigma Iota, National Board of Certified Counselors

SKILLS

MBTI & Strong Interest Inventory
 Crisis Intervention & Mediation
 Case Management
 DBT & Social Skills Training
 Fluency in Spanish

SOCIAL AND BEHAVIORAL SCIENCES RESUME 2



Mario Maverick

(970) 555-5419 | mario.maverick@email.com | Grand Junction, Colorado

Professional Summary

Experienced psychology professional with three years of experience analyzing human behaviors and creating comprehensive treatment plans to help patients and their families. Seeking a psychology research assistant position to help improve mental health treatment plans and discover more about human mental health conditions.

Education

Bachelor of Arts in Psychology
Colorado Mesa University, Grand Junction, Colorado

- Completed 40+ hours of coursework related to human conditions and psychology
- Wrote five reports detailing various psychology conditions

Work Experience

Psychology Research Assistant, May 2020–Current
Psychology Department, Colorado Mesa University, Grand Junction, Colorado

- Administers assessments to measure participant behaviors
- Enters data as a part of the research project being conducted
- Writes detailed reports about participant sessions and treatment plans
- Compiles patient treatment plans as a part of the research methods for our study

Psychology Assistant, June 2019–April 2020
Clifton Behavior Health, Grand Junction, Colorado

- Reviewed and filed patient paperwork for easy retrieval
- Collaborated with psychology professionals to support behavioral health patients
- Assisted with industry research by gathering data and compiling summary reports

Skills

Data collection, behavior analysis, research projects, attention to detail, psychology lab, communication, conflict resolution, critical thinking

SOCIAL AND BEHAVIORAL SCIENCES RESUME 3



Martina Maverick

(123) 456-7890 | martina@email.com | Fruita, Colorado | www.linkedin.com/martinamay

Objective

Dedicated criminal justice graduate with experience as a security specialist preventing and recovering store losses. Recognized for working with team members to build and maintain a safe, secure environment. Thrive in fast-paced and challenging work settings.

Education

Associate of Applied Science, Post Academy, Criminal Justice

Colorado Mesa University, Grand Junction, Colorado

Expected Graduation, May 2024

Professional Experience

Security Specialist, Target, Grand Junction, Colorado | June 2020 to Present

- Use surveillance and intelligence strategies to detect thefts and recover goods for a 130K-square-foot facility
- Help law enforcement officers apprehend suspects, closely following health and safety best practices
- Provide courteous, prompt customer assistance upholding the organization's values
- Help sales personnel resolve escalated customer disputes or conflicts

Retail Clerk, Safeway, Grand Junction, Colorado | January 2017 to June 2020

- Demonstrated strong teamwork and service mindset in a fast-paced environment
- Remained alert to security and safety concerns, and assisted security team as needed

Certifications

First Aid and CPR, American Red Cross | 2024

Key Skills

-
- Conflict Management & Resolution
 - Crime Prevention
 - Cross-Team Collaboration
 - Emergency Management
 - Evidence Gathering & Analysis
 - Reporting & Documentation
 - Security Operations

TEACHER EDUCATION RESUME 1



Matt Maverick

Fruita, Colorado | maverick2@email.com | 970.123.4567

LICENSURE

Professional Educator License (PEL) Expected May 2024

- Early Childhood Education, birth through grade 3
- Self-Contained General Education, birth through grade 3

EDUCATION

Colorado Mesa University, Grand Junction, Colorado

Bachelor of Arts in Early Childhood Special Education

Overall GPA 3.6 / 4.0; Expected Graduation May 2024

Colorado Mesa University Study Abroad Program, Ireland, Summer 2022

Studied Irish history, culture, and literature, and traveled extensively throughout Ireland

TEACHING EXPERIENCE

Special Needs Teacher Associate

Spring 2021- Present

Valley School, Grand Junction, Colorado

- Worked one-on-one with 1st and 2nd grade students that have a variety of special needs
- Collaborated with all students and teachers in order to assist with comprehension and differentiation
- Served as a mentor and mediator for students with special emotional and behavioral needs
- Assisted students during regular class time in order to ensure their understanding of the daily lesson
- Participated in team meetings in order to collaborate on lesson plans and assess student progress

Student Teacher

August 2023 - Present

Fruita Elementary School, Grade 1, Fruita, Colorado

- Maintained classroom management using a daily bell ringer, solid agenda, prompts and one-on-one check-ins
- Participated in the School Improvement Plan during Professional Development staff meetings
- Collaborated with a translator to communicate with parents about student progress and behavior
- Assessed student learning formally and informally using a variety of assessments and grading rubrics
- Implemented student activities and projects using collaborative and individual learning approaches
- Worked one-on-one after school with special needs students to assist with lesson comprehension

TEACHER EDUCATION RESUME 2



Minnie Maverick

(123) 456-7890 | mmaverick123@email.com | Grand Junction, Colorado | [LinkedIn](#)

PROFILE

Resourceful **Elementary School Teacher** with nearly ten years of experience inspiring and developing young minds. Adapt readily to new work challenges and conditions. Master of Educational Studies.

EDUCATION

Colorado Mesa University, Grand Junction, Colorado

- **Master of Arts in Education — Initial Teacher Licensure, Elementary**
- **Bachelor of Arts in Mass Communication**

LICENSURE

Colorado Professional Teacher's License, Colorado State Board of Education

PROFESSIONAL EXPERIENCE

Third Grade Teacher

August 2019 to Present

Grand Junction Elementary School, Grand Junction, Colorado

- Create and adapt lesson plans to students' needs
- Prepare and deliver regular tests to classes of up to 25 students
- Write detailed quarterly reports on student progress for parents and school administrators
- Piloted successful garden project to complement five key science unit objectives

First Grade Teacher

December 2014 to August 2019

Monument Elementary School, Grand Junction, Colorado

- Taught 1st grade classes of up to 25 students
- Used varied teaching strategies to provide a dynamic and interactive learning environment
- Fostered productive relationships with parents and colleagues
- Developed thematic units of study to encourage students' curiosity and grasp of interdisciplinary subjects

KEY SKILLS

- Advanced Teaching Methods
- Conflict Management & Resolution
- Cross-Functional Coordination
- Differentiated Learning
- Lesson Planning
- Reporting & Documentation
- Student Engagement
- Technology Integration

TEACHER EDUCATION RESUME 3



Madeline Maverick

Maddie.maverick@email.com

(970) 123-4567

Grand Junction, Colorado

LICENSURE Professional Educator License (PEL), expected June 2024
English Language Arts, senior HS—Grade 9 through grade 12
Language Arts, middle school—grade 5 through grade 8

EDUCATION Colorado Mesa University, Grand Junction, Colorado
Bachelor of Arts, Secondary Education English; G.P.A. 3.3/4.0

TEACHING EXPERIENCE

Substitute Teacher, Mesa County Valley School District 51

Grand Junction, Colorado

August 2022 – May 2023

- Requested as a substitute teacher by numerous teachers in Grace Middle School
- Maintained order in the classroom by efficiently executing lesson plans left by the teacher
- Applied the necessary teaching strategies to use in classrooms with various skill levels

Student Teacher, Tess Middle School, Eighth Grade English

Grand Junction, Colorado

August 2022 – May 2023

- Prepared lessons independently for ten weeks based on the BMS English curriculum
- Collaborated with the seventh grade team by developing various PowerPoint presentations and lessons
- Encouraged knowledge of current events by creating a one-week unit plan based upon the 2008 Presidential Election using cooperative grouping
- Manipulated student cooperative groups according to average scores on the MAPS tests
- Used differentiated instruction and both formative and summative assessments to evaluate student work
- Designed various cross-curriculum warm-up activities to enhance connections between school subjects

TEACHING PREPARATION

- Observed use of Smart Boards in mathematics and english courses
- Participated in Compass Learning Training, and guided students to use this available resource
- Collaborated with teachers during a seminar to integrate affective grouping strategies in class

AWARDS & ACTIVITIES

National Society for Collegiate Scholars

2021- Present

Delta Delta Delta Sorority Member

2020- Present

Dean's List

2020- Present

THEATRE ARTS RESUME 1



Mei Hua Maverick

(123) 456-7890

meihuam@email.com

Grand Junction, Colorado 81501

Profile

Theater Teacher with strong recent experience at a large public high school. Committed to providing dynamic music education experiences that spark students' creativity and curiosity.

Education & Certification

Bachelor of Arts (BA) — Theatre Arts

Colorado Mesa University, Grand Junction, Colorado 3.72 GPA magna cum laude

Licensed Teacher

State of Colorado

Work Experience

Theater Teacher, Grand Junction Middle School, Grand Junction, Colorado

August 2021 to Present

- Plan and deliver General Theater and Musical Theater classes to groups of up to 25 students
- Provide education to students in one-on-one and ensemble settings
- Broadened the scope of the school's theater curriculum to include and explore new genres, instruments, and production technologies

Private Acting Tutor & Instructor, Grand Junction, Colorado

June 2018 to July 2021

- Educated students of all ages on effective performance technique, with focus on acting

Student Teacher, Palisade Middle School, Palisade, Colorado

January 2021 to May 2021

- Facilitated instruction and learning activities for 7th grade English classes
- Gained strong foundation in classroom management and teaching principles

Key Skills

-
- Theater Arts & Music Education
 - Classroom Management
 - Community Engagement
 - Lesson Planning
 - Music Program Development
 - Private Acting Instruction
 - Musician Coaching & Tutoring

THEATRE ARTS RESUME 2



Meryl Maverick

(123) 456-7890

merylmaverick@email.com

[LinkedIn](#)

[Portfolio link](#)

Denver, Colorado

Profile

A dynamic actress with five years of experience performing in high-quality musical theater productions. Adept at utilizing improvisation techniques during high pressure-performances. Achieved recognition from local critics for the role of Laurey Williams in Oklahoma! Received vocal training from acclaimed Broadway actress Vera Cosgrove.

Education

Bachelor of Fine Arts in Acting and Directing

Colorado Mesa University, Grand Junction, Colorado

Theater

Oklahoma!	Laurey Williams	Lincoln Park Theater
Rent	Mimi	Grand Valley Theater
The Sound of Music	Maria	Avalon Theater
Avenue Q	Kate Monster/Lucy	Colorado Mesa University

Awards

- Tony Awards Best Actress Nomination, Rent, Mimi, 2019

Key Skills

- Singing
- Musical Theater
- Dancing
- Improvisation
- Character Acting

THEATRE ARTS RESUME 3



Malcolm Maverick

Stage Manager

malcolmmaverick@email.com | (970) 654-5555 | Grand Junction, Colorado

Education

Bachelor of Fine Arts in Acting and Director

Colorado Mesa University (CMU), Grand Junction, Colorado

- Courses in Stage Management, Directing, Acting, Stagecraft, Technical Theatre and Design.

Stage Management

Stage Manager	A Lesson Before Dying	Rowdy Maverick, dir.	CMU
Stage Manager	New Kid	Ruby Maverick, dir.	CMU & tour
Assistant Stage Mgr.	As You Like It	Rosie Maverick, SM	Southwest Shakespeare Festival
Assistant Stage Mgr.	Boeing-Boeing	John Marshall, SM	Lights Dinner Theatre

Related Experience

Sound Board Op	Grapes of Wrath	Rowdy Maverick, dir.	Redlands Community Theatre
Light Board Op	Hay Fever	Sadye Saad, LD	The Space
Stage Crew	Tartuffe	Jennifer Pacheco, des.	CMU
Director	Art	Baily Manuppella, des.	CMU

Acting Experience

Mercutio	Romeo & Juliet	William Shakes, dir.	Spotlight Theatre
Ensemble	Chicago	Windy City, dir.	CMU

Special Skills

AutoCAD, followspot operation, speak fluent Spanish, basic knowledge of power tools and table saw, CPR certified.

Awards

Meritorious Achievement in Stage Management, A Lesson Before Dying, Colorado Theater Festival