### FRESHMAN YEAR
- **Explore majors:** attend the workshop: “How to choose a major”, attend the “Major Fair”, explore the website, “What to do with a major”
- **Take the Strong Assessment and meet with a Career Counselor**
- **Attend the fall and spring career fairs to learn about employment opportunities**
- **Get involved in campus clubs and organizations**
- **Take classes in interest areas to explore the subject**

### SOPHOMORE YEAR
- **Volunteer or work part-time in your field of interest – explore options through on-campus recruitment, career resource corner, MAVjobs, career fairs**
- **Explore your career interests by talking to someone in the field, the Career Center can help you connect with someone**
- **Attend career events such as career fairs and workshops**
- **Use Choices, Bureau of Labor Statistics, OneNet to explore careers**
- **Create a first draft of your resume**
- **Get to know your professors, especially in your field of interest**

### JUNIOR YEAR
- **Update your resume and create a cover letter**
- **Attend career services events such as career fairs and workshops**
- **Schedule a mock interview**
- **Interview a professional from your field of interest**
- **Participate in an internship or volunteer position**
- **Attend the workshop for juniors, “Making yourself marketable in a tight market”**
- **Develop a list of potential employers in your field**

### SENIOR YEAR
- **Put your finishing touch on resume and cover letter; make it specific for each job**
- **Attend career events such as career fairs and workshop for seniors, “I’m graduating now what?” & interviewing**
- **Watch MAVjobs for job postings, visit the career resource corner, and attend on-campus recruitment events**
- **Talk with faculty about possible employment**
- **Develop a job search strategy and begin searching 6 months prior to graduation**
- **Be active in volunteer work**

### FRESHMAN YEAR
- **Meet with an academic advisor either in the Advising & Career Center or Academic Department**
- **Take SUPP 101 or FYI**
- **Visit at least one instructor during their office hours to talk about your class (es)**
- **Network with classmates to discuss class materials**
- **Take the LASSI assessment**

### SOPHOMORE YEAR
- **Meet with your academic advisor**
- **Declare your major**
- **Attend the Graduate School Fair to learn about professional schools and/or graduate programs**
- **Join clubs/organizations in your major**
- **Consider an International Student Exchange Program (ISEP) or National Student Exchange (NSE)**
- **Take Sophomore Year Experience (SYE) course**

### JUNIOR YEAR
- **Meet with your academic advisor**
- **Assess your credit hours and determine your graduation date**
- **Research graduate or professional schools & attend the Graduate School Fair. Visit prospective schools. Early Fall.**
- **Prepare for or complete exams necessary for Graduate School Admission (e.g.: GRE, MCAT, GMAT, PEAT). Early Fall.**
- **Pursue research projects**

### SENIOR YEAR
- **Meet with your academic advisor**
- **Complete the intent to graduate form with the Registrar**
- **Apply to graduate school/early to mid Fall**
- **Assume leadership roles in campus organizations & clubs**