

Colorado Mesa University  
**HLC Steering Committee**  
Friday, January 13, 2017 -- LHH 302

Present: Morgan Bridge (Chair), Dennis Bailey, Jeremy Brown, Carol Futhey, Jeremy Hawkins, John Marshall, Heather McKim, Randy Phillis, Joe Richards, Bryan Rooks, Bette Schans, Steve Werman (Recorder: Annette Callaway)

Absent: Cynthia Pemberton

[Note: Recorder arrived 30 minutes into the meeting due to another campus commitment.]

The Committee continued discussion from the previous meeting regarding Criterion 3—Teaching and Learning: Quality, Resources & Support (Criterion Chair Steve Werman). Comments and suggestions included:

- 3.B.3. – Relates to integrated learning, workplace changes, and reflective in student learning outcomes; include examples and/or more evidence regarding student research; include data regarding students in Capstone, Senior Thesis, or similar courses.
- 3.B.4. – Remove paragraph regarding TRiO; include International students/programs; include full diversity statement from CMU catalog; expand and explain how students’ experiences are enriched.
- 3.B.5. – Expand to include examples of students’ participation in conferences, competitions, etc.— Department Heads might be resources; include a list of faculty publications and a list of student publications; include amounts of grants and external funding; add that CMU supported the “Entrepreneurs in Residence” program; add data regarding numbers served through the Innovation Center.
- It was noted that the recent Student Satisfaction Inventory results are posted in the R drive.
- 3.C.1 – Check actual ratio numbers; discuss faculty growth (not just replacements) in various ranks and for temporary and part-time; Heather McKim will provide updated data regarding faculty and associated credit hours; address continuity of faculty members (faculty vitae); show service information and numbers of exemplary faculty (faculty evaluations); explain the membership of the Curriculum Committee; include less about the hiring process.
- 3.C.2. – Include statement(s) about the existing process regarding faculty qualifications and tested experience; a table can be used to show faculty data regarding Ph.D.s, Terminal Degrees, 18-hours of credit within field, tested experience, plans for improvement (or no plan); include brief information on faculty and staff tuition waiver opportunities; define CMU’s concurrent classes vs. dual credit.
- 3.C.3. – This spring, Board of Trustees will be looking at evaluation criteria/percentages for faculty which may affect this faculty evaluation discussion.
- 3.C.4. – Consider a table that summarizes various faculty development activities; add attendee numbers to reports of faculty development workshops/sessions; check annual budget for Professional Development Fund and average award amounts per recipient.
- 3.C.5. – Look at Student Satisfaction Inventory, including online courses; include information on the Early Alert System (who is included, feedback, and future plans). (Faculty access EAS reporting through the Faculty Tab in MAVZone.)
- 3.C.6. – Discuss what levels of Student Services staff are included in this information; provide links for examples of services/training/resources (e.g., unit-specific training, ASIST, Green Zone); document staff credentialing; add information related to mental health services; include outside contracts such as in Testing.

- 3.D.1. – Include links to PDFs for all examples of non-academic support listed; add Student Life, Financial Counseling, Intercollegiate Athletics.
- 3.D.2. – Include GOALS Program; discuss intrusive advising.
- 3.D.3 – Work with Millie Moland regarding revisions (e.g., advisor assignment, opt-out).
- 3.D.4. – Add information on the Library addition/renovations, the Innovation Center; add a section regarding technology resources; look at 5.A.1. discussion of residence halls, parking, Mav Pav; include the Branscome Center in Montrose, Career and Technical Education, and then new Engineering Building.
- 3.E.1. – The committee discussed what is meant by “enriched educational environment” as well as what is co-curricular;” what do we tell students when asked “why come to CMU?” (small classes, teaching-centered and caring faculty, tools to succeed, tuition).

All were reminded to use Vision and Values information in the Strategic Plan (January, 2016) throughout the report.

**Days until the 2017 visit as of 1/13/17:** 297 days

**Next meeting:** Thursday, February 9, 2017, 3:00 – 5:00 p.m. in Lowell Heiny 302