



2013-2014 PETITION/PROGRAM SHEET
Award: Technical Certificate
Program of Study: Technology Integration
Specialization: Computer Technician

About This Certificate . . .

Students enrolled in Technology Integration learn a multitude of skills to help prepare them to enter a variety of careers related to computer systems. This certificate program prepares student as entry-level computer hardware technician. Graduates will be able to configure and repair personal computers and peripherals, and understand the Open System Interconnection (OSI) and TCP/IP communication model which is necessary in understanding and troubleshooting a computer system in a network environment.. This certificate provides students with the opportunity to learn the skills needed for the A+ industry certification. This certificate may also lead to the AAS Technology Integration.

For more information on what you can do with this major, go to <http://www.coloradomesa.edu/wccc/programs.html>

POLICIES:

1. It is your responsibility to determine whether you have met the requirements for your degree. Please see the catalog for a complete list of graduation requirements.
2. You must turn in your "Intent to Graduate" form to the Registrar's Office **by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December.**
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.**
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.
7. NOTE: The semester before graduation, you may be required to take a Major Field Achievement Test (exit exam).

NAME: _____ **STUDENT ID #** _____

LOCAL ADDRESS AND PHONE NUMBER: _____

_____ () _____

I, (Signature) _____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

Signature of Advisor Date _____ 20____

Signature of the Department Head Date _____ 20____

Signature of Registrar Date _____ 20____

Students should work closely with a faculty advisor when selecting and scheduling courses prior to registration.

Degree Requirements:

- 16 semester hours total.
- 2.00 cumulative GPA or higher in all CMU coursework and a “C” or better must be achieved in coursework toward major content area.
- Pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
- Program sheets are for advising purposes only. Because a program may have requirements specific to the degree, check with your advisor for additional guidelines, including prerequisites, grade point averages, grades, exit examinations, and other expectations. It is the student's responsibility to be aware of, and follow, all guidelines for the degree being pursued. Any exceptions or substitutions must be approved by the faculty advisor and/or Department Head. Courses related to teacher licensure must also be approved by the Teacher Education Dept.
- When filling out the program sheet a course can be used only once.
- See the “Undergraduate Graduation Requirements” in the catalog for additional graduation information.

TECHNICAL CERTIFICATE: Computer Technician

(16 semester hours)

Course No	Title	Sem.hrs	Grade	Term
<u>Core Classes</u>				
TECI 132	Intro IT Hardware & System Software	3	_____	_____
TECI 180	Cisco Networking I	4	_____	_____
TECI 251	Personal and Professional Leadership Development	2	_____	_____
TECI 260	IT Hardware & System Software	3	_____	_____
TECI 265	Advanced IT Hardware & System Software	3	_____	_____
TECI 290	Certification: CCENT	1	_____	_____
		16		