



2013-2014 PETITION/PROGRAM SHEET

Degree: Bachelor of Science

Major: Accounting

Concentration: General Accounting

About This Major . . .

Accounting is the one degree with 360 degrees of possibilities. Every business needs accounting expertise, whether it's a Wall Street law firm, a professional sports team, movie production company, or a rock band. With the proper accounting education your employment options are endless.

This program is designed for undergraduate students who do not wish to pursue CPA certification. The General Accounting concentration provides students with basic business skills as well as the accounting knowledge needed to work in an accounting department in private industry or government.

For more information on what you can do with this major, go to <http://www.coloradomesa.edu/career/whatmajor.html>

All CMU baccalaureate graduates are expected to demonstrate proficiency in critical thinking, communication fluency, quantitative fluency, and specialized knowledge/applied learning. In addition to these campus-wide student learning outcomes, graduates of this major will be able to demonstrate:

- 1. Apply business knowledge and skills in appropriate business contexts and transfer knowledge and skills to new business situations. (Critical Thinking)
2. Produce professional business work products, independently and working as a team. (Applied Learning)
3. Communicate clearly, appropriately, and persuasively to the business audience, both orally and in writing. (Communication Fluency)
4. Integrate knowledge from multiple functional areas of business to solve business problems and to develop sound business strategies.(Specialized Knowledge)
5. Analyze business data critically, reason logically, and apply quantitative analysis methods correctly to develop appropriate business conclusions.(Quantitative Fluency)
6. Properly and appropriately use information systems tools and techniques within functional business areas. (Applied Learning)
7. Prepare and interpret financial information. (Specialized Knowledge)

NAME: _____ STUDENT ID # _____

LOCAL ADDRESS AND PHONE NUMBER: _____

_____ () _____

I, (Signature) _____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I have read and understand the policies listed on the last page of this program sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

Signature of Advisor _____ Date _____ 20____

Signature of Department Head _____ Date _____ 20____

Signature of Registrar _____ Date _____ 20____

Students should work closely with a faculty advisor when selecting and scheduling courses prior to registration.

Degree Requirements:

- 120 semester hours total (A minimum of 28 taken at CMU in no fewer than two semesters).
- 40 upper division credits (A minimum of 15 taken at the 300-400 course levels within the major at CMU).
- 2.00 cumulative GPA or higher in all CMU coursework
- No grade less than C for all courses in the major.
- Pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
- When filling out the program sheet a course can be used only once.
- A student must follow the CMU graduation requirements either from 1) the program sheet for the major in effect at the time the student officially declares a major; or 2) a program sheet for the major approved for a year subsequent to the year during which the student officially declares the major and is approved for the student by the department head. Because a program may have requirements specific to the degree, the student should check with the faculty advisor for additional criteria. It is the student's responsibility to be aware of, and follow, all requirements for the degree being pursued. Any exceptions or substitutions must be approved by the student's faculty advisor and Department Head.
- See the "Undergraduate Graduation Requirements" in the catalog for additional graduation information.

GENERAL EDUCATION REQUIREMENTS (31 semester hours)

See the current catalog for a list of courses that fulfill the requirements below. If a course is on the general education list of options and a requirement for your major, you must use it to fulfill the major requirement and make a different selection within the general education requirement.

Course	No	Title	Sem.hrs	Grade	Term	Trns
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English (6 semester hours, must receive a grade of "C" or better and must be completed by the time the student has 60 semester hours.)

ENGL 111	English Composition	3	_____	_____	_____	_____
ENGL 112	English Composition	3	_____	_____	_____	_____

Math: (3 semester hours, must receive a grade of "C" or better, must be completed by the time the student has 60 semester hours.)

MATH 113	College Algebra	4*	_____	_____	_____	_____
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*3 credits apply to the General Ed requirements and 1 credit applies to elective credit.

Humanities (3 semester hours)

_____	_____	_____	_____	_____	_____	_____
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Social and Behavioral Sciences (6 semester hours)

_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

Natural Sciences (7 semester hours, one course must include a lab)

_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	L	_____	_____	_____	_____	_____

History (3 semester hours)

HIST	_____	_____	_____	_____	_____	_____
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Fine Arts (3 semester hours)

_____	_____	_____	_____	_____	_____	_____
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Course	No	Title	Sem.hrs	Grade	Term	Trns
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OTHER LOWER DIVISION REQUIREMENTS (6 semester hours)

Kinesiology (3 semester hours)

KINE 100	Health and Wellness	1	_____	_____	_____	_____
KINA 1	_____	1	_____	_____	_____	_____
KINA 1	_____	1	_____	_____	_____	_____

Applied Studies (3 semester hours)

_____	_____	_____	_____	_____	_____	_____
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FOUNDATION COURSES (27 semester hours) These courses, plus Gen Ed English & Math requirements, must be completed within the student's first 60 hours.

ACCT 201	Principles of Financial Acctg	3	_____	_____	_____	_____
ACCT 202	Principles of Managerial Acctg	3	_____	_____	_____	_____
BUGB 211	Business Communications	3	_____	_____	_____	_____
CISB 205	Advanced Business Software	3	_____	_____	_____	_____
CISB 210	Fundamentals of Info Systems	3	_____	_____	_____	_____
CISB 241	Intro to Business Analysis	3	_____	_____	_____	_____
OR STAT 200	Probability and Statistics	3	_____	_____	_____	_____
ECON 201	Principles of Macroeconomics	3	_____	_____	_____	_____
ECON 202	Principles of Microeconomics	3	_____	_____	_____	_____
MANG 201	Principles of Management	3	_____	_____	_____	_____

ACCOUNTING – GENERAL ACCOUNTING

Major Requirements (52 semester hours) Must pass all courses with a grade of "C" or higher. To continue in the program and eventually graduate as public accounting majors a student must earn, within no more than three attempts, at least a grade of "C" in the major requirements.

Accounting Core (31 semester hours)

ACCT 321	Intermediate Accounting I	5	_____	_____	_____	_____
ACCT 322	Intermediate Accounting II	4	_____	_____	_____	_____
ACCT 331	Cost Accounting	3	_____	_____	_____	_____
ACCT 360	Professional Preparation I	1	_____	_____	_____	_____
ACCT 392	Accounting Info Systems	3	_____	_____	_____	_____
ACCT 401	Governmental Accounting	3	_____	_____	_____	_____
BUGB 349	Legal Environment of Business	3	_____	_____	_____	_____
OR BUGB 351	Business Law I	3	_____	_____	_____	_____
FINA 301	Managerial Finance	3	_____	_____	_____	_____
MANG 410	Effective Workplace Comm	3	_____	_____	_____	_____
MARK 231	Principles of Marketing	3	_____	_____	_____	_____

Concentration Courses (21 semester hours)

Accounting courses (9 semester hours selected from the list on page 3.)

_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

Business courses (12 semester hours selected from upper division courses with the prefix of BUGB, CISB, ECON, FINA, MANG, or MARK.)

MANG 491	Business Strategy	3	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

ELECTIVES (All college level courses appearing on your final transcript, **not listed above** that will bring your total semester hours to 120 hours.) (4 semester hours)

*MATH 113	College Algebra	1	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

Concentration Courses - Accounting

ACCT 311	Advanced Managerial (3)	ACCT 402	Advanced Accounting (3)
ACCT 350	Ethics for Accounting Prof (3)	ACCT 441	Individual Income Tax (4)
ACCT 393	Cooperative Education (3)	ACCT 442	Advanced Tax & Tax Research (5)
ACCT 396	Topics (no more than 3 semester hours)	ACCT 493	Cooperative Education (3)

SUGGESTED COURSE SEQUENCING FOR A MAJOR IN GENERAL ACCOUNTING

This is a recommended sequence of course work. Certain courses may have prerequisites or are only offered during the Fall or Spring semesters. It is the student's responsibility to meet with the assigned advisor and check the 2 year course matrix on the Colorado Mesa website for course availability.

FRESHMAN YEAR

Fall Semester	Hours	Spring Semester	Hours
ENGL 111 English Composition	3	ENGL 112 English Composition	3
MATH 113 College Algebra	4	General Education History	3
General Education Natural Science	3	General Education Social/Behavioral Science	3
General Education Fine Arts	3	General Education Applied Studies	3
General Education Social/Behavioral Science	<u>3</u>	KINE 100 Health and Wellness	1
	16	KINA Activity	<u>1</u>
			14

SOPHOMORE YEAR

Fall Semester	Hours	Spring Semester	Hours
ACCT 201 Principles of Financial Accounting	3	ACCT 202 Principles of Managerial Accounting	3
CISB 205 Advanced Business Software	3	BUGB 211 Business Communications	3
MANG 201 Principles of Management	3	CISB 210 Fundamentals of Information Systems	3
ECON 201 Principles of Macroeconomics	3	ECON 202 Principles of Microeconomics	3
STAT 200 Probability and Statistics <u>or</u>		General Education Humanities	<u>3</u>
CISB 241 Intro to Bus Analysis	3		15
KINA Activity	<u>1</u>		
	16		

JUNIOR YEAR

Fall Semester	Hours	Spring Semester	Hours
ACCT 321 Intermediate Accounting I	5	ACCT 322 Intermediate Accounting II	4
ACCT 331 Cost Accounting	3	ACCT 360 Professional Preparation I	1
BUGB 351 Business Law I <u>or</u>		ACCT 392 Accounting Information Systems	3
BUGB 349 Legal Environment of Business	3	MANG 410 Effective Workplace Communication	3
MARK 231 Principles of Marketing	<u>3</u>	General Education Natural Science with Lab	<u>4</u>
	14		15

SENIOR YEAR

Fall Semester	Hours	Spring Semester	Hours
ACCT 401 Governmental Accounting	3	MANG 491 Business Strategy	3
FINA 301 Managerial Finance	3	Concentration Courses - Accounting	3
Concentration Courses - Accounting	6	Concentration Electives	<u>2</u>
Elective	<u>3</u>		15
	15		

POLICIES:

1. It is your responsibility to determine whether you have met the requirements for your degree. Please see the Catalog for a complete list of graduation requirements.
2. You must turn in your "Intent to Graduate" form to the Registrar's Office **by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December.**
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.**
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.
7. NOTE: The semester before graduation, you will be required to take a Major Field Achievement Test (exit exam).