



**2017-2018 PROGRAM REQUIREMENTS**  
**Degree: Master of Arts in Education**  
**Program of Study: Educational Leadership (EDLD)**

**About This Major . . .**

The Master of Arts in Education, Educational Leadership/Principal Licensure is designed as a dynamic program to meet the needs of education professionals as they gain additional expertise in one or more state endorsement areas. The degree is awarded after successful completion of 37 semester hours for the Educational Leadership concentration. The program is designed to provide the student with 11 hours of Master's foundation knowledge in theory of curriculum design and assessment, educational technology, culture and pedagogy, and research. The subsequent courses focus on Educational Leadership skills and competencies.

The program is guided and adheres to the Colorado Professional Standards for Principals. Admission to the program follows the stated guidelines for graduate admission procedures outlined in the university catalog. Additionally, students must provide three letters of reference from the profession, educator professional license, and a statement of purpose. Applicants must hold a valid teaching licensure to be considered for admission. The degree is granted after completion of all courses with a grade of B or better, successful completion of a capstone project, and a ranking of proficient or better on all elements of a comprehensive exam.

All CMU master-level graduates are expected to demonstrate proficiency in critical thinking, communication fluency, quantitative fluency, and specialized knowledge/applied learning. In addition to these campus-wide student learning outcomes, a Master of Arts in Education (Educational Leadership) graduate will be able to:

1. Create and deliver oral and written communication based on sound educational theory and research for public education leadership. (Communication Fluency)
2. Evaluate and formulate education plans based on research, current issues, and public education stakeholders. (Critical Thinking and Specialized Knowledge)
3. Synthesize, evaluate, and refine information from an information base of scholarly resources. (Information Literacy)
4. Evaluate and articulate responses to moral, ethical, legal, and professional challenges from the perspective of an educational leader. (Ethical Reasoning)
5. Employ statistically valid processes to analyze assessment data to evaluate student learning with respect to district, state, and federal goals. (Quantitative Fluency)
6. Work individually and collaboratively on research-based change and innovation in Education. (Specialized Knowledge and Applied Learning)

**Advising Process and DegreeWorks**

This document is intended for informational purposes to help determine what courses and associated requirements are needed to earn a certificate. Some courses are critical to complete in specific semesters while others may be moved around. Meeting with an academic advisor is essential in planning courses and discussing the suggested course sequencing. It is ultimately the student's responsibility to understand and fulfill the requirements for her/his intended certificate.

DegreeWorks is an online degree audit tool available in MAVzone. It is the official record used by the Registrar's Office to evaluate progress towards a certificate and determine eligibility for graduation. Students are responsible for reviewing their DegreeWorks audit on a regular basis and should discuss questions or concerns with their advisor or academic department head. Discrepancies in requirements should be reported to the Registrar's Office.

## **Graduation Process**

Students must complete the following in the first two months of the semester prior to completing their certificate requirements (for one semester certificates complete in the first week of class):

- Review their DegreeWorks audit and create a plan that outlines how unmet requirements will be met in the final semester.
- Meet with their advisor and modify their plan as needed. The advisor must approve the final plan.
- Submit the “Intent to Graduate” form to the Registrar’s Office to officially declare the intended graduation date and commencement ceremony plans.
- Register for all needed courses and complete all requirements for each degree sought.

Submission deadlines and commencement details can be found at <http://www.coloradomesa.edu/registrar/graduation.html>.

If your petition for graduation is denied, it will be your responsibility to apply for graduation in a subsequent semester. Your “Intent to Graduate” does not automatically move to a later graduation date.

## **INSTITUTIONAL GRADUATE DEGREE REQUIREMENTS**

The following institutional requirements apply to all CMU graduate-level degrees. Specific programs may have different requirements that must be met in addition to institutional requirements.

- Graduate certificates consist of a minimum of 5 credit hours. Master’s degrees consist of a minimum of 30 credit hours. Doctoral degrees consist of a minimum of 60 credit hours
- All credits in a graduate program must be minimally at the 500-level.
- At least fifty percent of the credit hours must be taken at CMU.
- Students must achieve a 3.00 cumulative GPA or higher in all CMU coursework.
- A course may only be used to fulfill one requirement for each degree/certificate.
- Capstone exit assessment/projects (e.g., Major Field Achievement Test) requirements are identified under Program-Specific Requirements.
- The Catalog Year determines which program sheet and certificate requirements a student must fulfill in order to graduate. Visit with your advisor or academic department to determine which catalog year and program requirements you should follow.
- See “Requirements for Graduate Degrees and Certificates” in the catalog for a complete list of graduation requirements.

## **PROGRAM-SPECIFIC REQUIREMENTS**

- 37 for the Master of Arts in Education, Educational Leadership
- Students must earn a “B” in every class at the graduate level.
- A bachelor’s degree from an accredited college is required, prior to beginning the program.
- A fully completed application including official transcripts is required prior to beginning the program.
- It is recommended that students work closely with a faculty advisor when selecting courses and scheduling classes prior to registration.

**GRADUATE CERTIFICATE: EDUCATION, EDUCATIONAL LEADERSHIP REQUIREMENTS** (37 semester hours)

- EDUC 500 - Culture and Pedagogy (3)
- EDUC 501 - Educational Terminology (2)
- EDUC 502 - Theory, Design, and Assessment of Curriculum (3)
- EDUC 503 - Introduction to Educational Research and Design (3)
  
- EDLD 504 - Best Practices in Curriculum, Assessment, Instruction (3)
- EDLD 505 - Reform and organizational Change in Education (2)
- EDTL 513 - Information Based Educational Practice/Statistics (3)
- EDLD 515 - Dynamic School Leadership in a Democratic Society (2)
- EDLD 520B - Principalship II (2)
- EDLD 520A - Principalship I (2)
- EDLD 530 - Legal Aspects of School Administration (2)
- EDLD 531 - School Finance & Budgeting (1)
- EDLD 535 - Internship I (1)
- EDLD 540 - School Improvement & Accountability Process (2)
- EDLD 542 - Human Resource Management (3)
- EDLD 544 - Instructional Leadership Strategies in School Improvement (2)
- EDLD 545 - Internship II (1)
  
- Capstone: The Master of Arts in Education requires the successful completion of the capstone competency. The capstone culminates in a professional presentation representing enduring understanding illustrating a synthesis of learning. This presentation must represent sufficient rigor to garner final approval from Colorado Mesa University to grant the Master of Arts degree in Education. Educational Leadership students will do their oral presentation in their school or district as part of their requirements for the Internship.
  
- Comprehensive Exam: Educational Leadership students are required to achieve proficiency on all elements of a comprehensive exam taken the final semester of the program. The written exam evaluates the critical thinking and problem solving skills of candidates in relation to the Colorado Professional Standards for Principals.

## SUGGESTED COURSE SEQUENCING

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### **Year One, Summer Semester**

- EDUC 502 - Theory, Design, and Assessment of Curriculum (3)
- EDUC 503 - Introduction to Educational Research and Design (3)
- EDLD 515 - Dynamic School Leadership in a Democratic Society (2)
- EDLD 520A - Principalship I (2)
- EDLD 531 - School Finance & Budgeting (1)

### **Year One, Fall Semester**

- EDUC 501 - Educational Terminology (2)
  - EDLD 535 - Internship I (1)
  - EDLD 540 - School Improvement & Accountability Process (2)
  - EDLD 542 - Human Resource Management (3)
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### **Year Two, Spring Semester**

- EDTL 513 - Information Based Educational Practice/Statistics (3)
- EDLD 530 - Legal Aspects of School Administration (2)
- EDLD 544 - Instructional Leadership Strategies in School Improvement (2)
- EDLD 545 - Internship II (1)

### **Year Two, Summer Semester**

- EDUC 500 - Culture and Pedagogy (3)
  - EDLD 505 - Reform and organizational Change in Education (2)
  - EDLD 504 - Best Practices in Curriculum, Assessment, Instruction (3)
  - EDLD 520B - Principalship II (2)
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