



2016-2017 PETITION/PROGRAM SHEET
Award: Professional Certificate
Program of Study:
Emergency Management and Disaster Planning

About This Certificate . . .

The certificate in emergency management and disaster planning is designed to provide students with the knowledge and skills needed to engage in emergency management and disaster preparedness activities in public, private, and nonprofit organizations. It also prepares students for successfully completing the exam and essay requirements for the International Association of Emergency Managers' certified emergency manager certification process. Completion of the certificate in emergency management and disaster planning will also contribute to the training requirements for the International Association of Emergency Managers' certified emergency manager certification process.

Upon completion of the program, the student will be able to

1. Synthesize current theories, principles, and practices in emergency management. (Specialized knowledge)
2. Communicate emergency management perspectives to various audiences. (Communication fluency)
3. Apply problem-solving skills to issues in emergency management. (Critical thinking)
4. Combine emergency management theory with practitioner experience and skills. (Applied learning)

NAME: _____ **STUDENT ID #** _____

LOCAL ADDRESS AND PHONE NUMBER: _____

_____ () _____

I, (Signature) _____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I have read and understand the policies listed on the last page of this program sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

Signature of Advisor

Date

20____

Signature of the Department Head

Date

20____

Signature of Registrar

Date

20____

Students should work closely with a faculty advisor when selecting and scheduling courses prior to registration.

Degree Requirements:

- 2.00 cumulative GPA or higher in all CMU coursework and a “C” or better must be achieved in achieved in coursework toward major content area.
- Pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
- Program sheets are for advising purposes only. Because a program may have requirements specific to the degree, check with your advisor for additional guidelines, including prerequisites, grade point averages, grades, exit examinations, and other expectations. It is the student’s responsibility to be aware of, and follow, all guidelines for the degree being pursued. Any exceptions or substitutions must be approved by the faculty advisor and/or Department Head. Courses related to teacher licensure must also be approved by the Teacher Education Dept.
- When filling out the program sheet a course can be used only once.
- See “Requirements for Undergraduate Degrees and Certificates” in the catalog for additional graduation information.

CERTIFICATE: Emergency Management and Disaster Planning

9 semester hours

| Course No. | Title | Sem.hrs | Grade | Term |
|------------|--------------------------------------|---------|-------|-------|
| *EMDP 211 | Introduction to Emergency Management | 3 | _____ | _____ |
| *EMDP 321 | Hazard Preparedness and Mitigation | 3 | _____ | _____ |
| *EMDP 331 | Disaster Response and Recovery | 3 | _____ | _____ |

* Consult with Social and Behavioral Sciences Department advisor regarding prerequisite classes that might be necessary to take.

**SUGGESTED COURSE SEQUENCING FOR A CERTIFICATE IN
EMERGENCY MANAGEMENT AND DISASTER PLANNING**

This is a recommended sequence of course work. Certain courses may have prerequisites or are only offered during the fall or spring semesters. It is the student’s responsibility to meet with the assigned advisor and check the 2 year course matrix on the Colorado Mesa website for course availability.

FIRST YEAR

| <u>Fall Semester</u> | <u>Hours</u> | <u>Spring Semester</u> | <u>Hours</u> |
|--|--------------|---|--------------|
| EMDP 211 Intro to Emergency Management | <u>3</u> | EMDP 321 Hazard Preparedness and Mitigation | 3 |
| | 3 | EMDP 331 Disaster Response and Recovery | <u>3</u> |
| | | | 6 |

POLICIES:

1. Please see the catalog for a complete list of graduation requirements.
2. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.** You must turn in your “Intent to Graduate” form to the Registrar’s Office **by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December.**
3. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature. Finally, the Department Head will submit the signed forms to the Registrar’s Office. (Students cannot handle the forms once the advisor signs.)
4. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your “Intent to Graduate” does not automatically move to a later graduation date.
5. NOTE: The semester before graduation you may be required to take a Major Field Achievement Test (exit exam).