

TRUSTEES OF MESA STATE COLLEGE

MINUTES OF REGULAR BOARD MEETING

June 21, 2004

Denver Marriott West
1717 Denver West Boulevard
Golden, Colorado 80401

CALL TO ORDER

Chair Lena Elliott called the regular meeting to order at 4:55 p.m.

Trustees Present

Trustees Hamilton, Kaesemeyer, Meyer, Monfort, Nesland, North, Wexels, Faculty Trustee Slauson, and Chair Elliott

Trustees Excused

Student Trustee Dukes

In attendance were President Foster, Interim VPAA Futhey, and Budget Services Coordinator Callaway.

Attending representing Mesa State College Foundation were Executive Director Claudia Crowell, Board President Joanna Little, incoming President Dan Roberts, Secretary and incoming VP Gregg Kampf, and guests Angela and John Moss. Ms. Joan Johnson, Capital Assets Director for CCHE was also present.

APPROVAL OF MINUTES

Trustee Nesland moved to approve the minutes of the May 20, 2004 meeting. The motion was seconded by Trustee Wexels and passed unanimously.

Information Item

Chair Elliott reported that Governor Owens attended a luncheon hosted by Mesa State College on June 16. President Foster gave a brief presentation regarding the college. The luncheon was well-attended and feedback was positive.

ACTION ITEMS

Election of Officers

Trustee North nominated the following slate of officers for 2004-2005: Chair Lena Elliott, Vice Chair Jim Wexels, and Secretary-Treasurer Tim Foster. There were no additional nominations. Trustee Monfort seconded the nomination which passed unanimously.

Trustee Elliott thanked the Board and expressed optimism about the year ahead.

Trustee Elliott also appointed Trustee Meyer to serve as Assistant Treasurer and Trustee Nesland as Assistant Secretary. Both accepted the assignments.

Financial Report

President Foster noted that the monthly financial reports are current through May and will continue to be timely. President Foster reported that progressive spending restraints have been instituted. Additionally, policies and course offerings are being studied to ensure responsible spending and best use of resources. Estimates point to some increase in Mesa's net assets as a result. FY05 departmental budgets will be finalized in July and budget planning for FY06 will begin in November. Discussion followed regarding release time, vacancy savings, positions that were not funded for FY05 and the expenses or savings incurred, as well as the potential future effects of the College Opportunity Fund, vouchers, and block grants. It was also noted that the unexpended balance from the Presidential Search was rolled into the Current Board Reserve.

President Foster discussed possible pay raises in FY05 for faculty and exempt employees, and explained base- vs. non-base-building raises. Raises in the range of 1-2% are being studied. Trustees commended President Foster on his financial management and savings to date, and emphasized the need for the Trustees to continue to communicate at the state level regarding the future of Mesa State.

President Foster reported that Senator Ron Teck was hired as Interim Assistant Budget Officer. Further, the search for VP of Finance is progressing and seven candidates will be brought to campus for interviews within the next two weeks.

Trustee Monfort moved to approve the financials as presented. Trustee Meyer seconded and with no further discussion, the motion passed unanimously.

Meeting Dates

Chair Elliott discussed the proposed meeting dates for 2004-05 as listed in the meeting agenda, all of which are the 3rd Wednesday of the month. Discussion followed about meeting in conjunction with Commencement, the JUCO Tournament, and Memorial Day. Also expressed was the desire to have some two-day meetings and the possibility of meetings at other locations such as Mesa State's Montrose center. These items will be studied and a schedule presented for discussion at the August meeting. Consensus was to reserve the third Wednesday and Thursday of each month until a final schedule is adopted. The August meeting will be a two-day meeting, August 18 and 19. (See discussion on this change to the August meeting date as listed in the "Employee Handbook" section of these minutes.)

Employee Handbook

Chair Elliott initiated discussion on the work done to-date on the employee handbook by the handbook committee, additional steps involved for completion and approval, and the various considerations related to timing of employee contracts. President Foster explained two options. First, the handbook process could be accelerated for review and approval in July with the new handbook in effect for contracting for the start of the '04-05 Academic Year. The other option was to continue the handbook process on its current schedule with employees being issued two contracts, the first based on the current handbook and the second reflecting the new handbook after final review and approval at

the August Board of Trustees meeting. Additional discussion included effects on application for tenure and promotion in 2004-05, as well as other campus-wide policies, committees, and procedures.

With an update from Trustee Nesland and input from Faculty Trustee Slauson and VPAA Futhey, consensus was to follow the second option, with final review and approval to occur at the August meeting. Additionally, President Foster explained that Betty Bechtel will be reviewing the draft of the handbook. By July 1, Board members will be sent a draft of the handbook as developed by the handbook committee to be used as a baseline document. All subsequent comments or suggested changes to the baseline document should be sent to Trustee Nesland specifically, all other Trustees, President Foster, and VPAA Futhey. VPAA Futhey will continue to work with the campus handbook committee and will submit their additional recommendations to the Board. Trustee Nesland will synthesize the comments and suggested changes prior to the August meeting. Official action regarding the handbook will take place during the August Board meeting. Consensus was to make the August meeting a two-day meeting, August 18 and 19.

ACTION ITEMS – Academic Affairs

Personnel Items

Personnel items were submitted to the Board in the Agenda packet. Trustee Meyer moved to approve all personnel items as presented. Trustee Hamilton seconded the motion which passed unanimously.

Brief discussion followed regarding two resignations in the Finance Department. This was tabled for discussion at a later time.

Substantive Curriculum Changes

A Summary of Substantive Curriculum Changes was presented to the Board in the Agenda packet. Trustee Meyer moved to approve the substantive curriculum changes for baccalaureate programs as presented. Discussion followed regarding any effects of the changes. Trustee Hamilton seconded the motion which passed unanimously.

Program Review Summaries

Consensus was to discuss topics related to the Program Review Summaries (Community College role, Associate Degrees) as part of the Board Advance on Tuesday, June 22, with official action on the Program Review Summaries postponed until the August meeting.

OTHER BUSINESS

Expansion and Growth

For discussion, President Foster provided maps of campus with some possible future changes including recapturing street areas and expanding athletic practice areas; new or expanded buildings such as a new business school building, new student center, expanded

library, and expansion for the Nursing program (most requiring fundraising efforts); and relocating existing offices for better use of current resources.

President Foster suggested future discussion on adding sports such as Men's and Women's Swimming, Men's Soccer, Wrestling, Men's Golf. Current resources could be utilized with minimal cost if there are competitors within a reasonable travel area.

Additionally, President Foster suggested future discussion on increasing enrollments of students who graduate in the top 10% of their class by initiating a very aggressive, across-the-board merit scholarship program within the 14 counties of Mesa's service area.

ADJOURNMENT

At 6:45 p.m., Trustee Meyer moved to adjourn the meeting. The motion was seconded by Trustee Nesland and passed unanimously.